First Curriculum Report
August 29, 2023 (APCC)
September 15, 2023 (Senate)

SUMMARY OF FACULTY OF EDUCATION MOTION #'S 1-6

Summary of Motions

Faculty of Education

#	Type of Motion	Motion
1	Course Description Change	To amend the course description for ED 4961 as submitted.
2	Course Description Change	To amend the course description for ED 4971 as submitted.
3	Pre-requisite Addition/Change	To amend the course description and prerequisite courses for ED 4972 as submitted.
4	Calendar Entry Change (BEd)	To revise the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.
5	Calendar Entry Change [BEd (français langue seconde)]	To revise the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.
6	Calendar Entry Change (Education Graduate Program Admissions)	Remove the requirement for reference letters in Master of Education admissions

CALENDAR & CURRICULUM CHANGE   Motion #1

Revision is for a: **Course Description Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: To amend the course description for ED 4961 as submitted.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
4961 PREPARATION FOR THE TEACHING PROFESSION I Through a series of seminars and in-school observation, students will prepare for the role for a professional career. Topics will include teaching philosophy, classroom management and organization, teacher resilience, legal and ethical responsibilities, e-portfolio preparation, preparation for in-school experience, teacher certification, resume writing, questioning and presentation skills. Three credit hours	4961 PREPARATION FOR THE TEACHING PROFESSION I Through a series of seminars ~~and in-school observation~~, students will prepare for the role for a professional career. Topics will include teaching philosophy, classroom management and organization, teacher resilience, legal and ethical responsibilities, ~~e portfolio preparation~~, preparation for in-school experience, teacher certification, resume writing, questioning and presentation skills. Three credit hours

Rationale for Change: In-school observations we piloted but the timing within the program was not well received by either schools or students. As E-portfolios are an antiquated practice, these are also no longer an integral component of the course. The proposed amendment aligns with current education practice.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization   *Date:*

Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

CALENDAR & CURRICULUM CHANGE   Motion #2

Revision is for a: **Course Description Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: To amend the course description for ED 4971 as submitted.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
4971 PREPARATION FOR THE TEACHING PROFESSION II Through a series of seminars, students will continue preparing for a professional career in education. Topics from ED 4961 will continue to be developed and will also include job interviews, student referrals and supports, relationships within schools and community, and final preparations and submissions of an e-portfolio. Three credit hours	4971 PREPARATION FOR THE TEACHING PROFESSION II Through a series of seminars, students will continue preparing for a professional career in education. Topics from ED 4961 will continue to be developed and will also include job interviews, student referrals and supports, <u>and</u> relationships within schools and community<u>.</u>, and final preparations and submissions of an e-portfolio. Three credit hours

Rationale for Change: As E-portfolios are an antiquated education practice they are no longer an integral component of this course.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization   *Date:*

Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

CALENDAR & CURRICULUM CHANGE   Motion #3

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: To amend the course description and prerequisite for ED 4972 as submitted.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
4972 PRACTICUM II Students will complete a 10 week teaching placement with the guidance of a Faculty practicum advisor and a host mentor. Students will further develop planning and teaching effective lessons, themes and unit plans, personal classroom management skills, and assessment. Professional growth will be demonstrated through the presentation of an e-portfolio. PREREQUISITE: Education 4960 Three credit hours	4972 PRACTICUM II Students will complete a 10 week teaching placement with the guidance of a Faculty practicum advisor and a host mentor. Students will further develop planning and teaching effective lessons, themes and unit plans, personal classroom management skills, and assessment. ~~Professional growth will be demonstrated through the presentation of an e-portfolio.~~ PREREQUISITE: Education ~~4960~~ 4961, Education 4962, and Education 4971, or permission from the Dean. Three credit hours

Rationale for Change: The incorrect prerequisite course was indicated as a pre-requisite for Practicum II. BEd students do not take ED 4960. As this course is the final practicum of the degree, both practicum seminar sections (ED-4961 and ED-4962) and a successful first practicum (ED-4962) are required before the final practicum placement. Additionally, as e-portfolios are no longer a relevant part of the pre-requisite courses (ED-4961 and ED-4971), this should be removed from the course description.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	*Date:*
Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

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CALENDAR & CURRICULUM CHANGE   Motion #4

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: To update the Admission requirements by revising the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, and Diversity and Social Justice Studies); **Science** (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, and Physics); **Mathematics** (includes Mathematics, Physics, Statistics, and Computer Science);	**Social Studies** (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, International and Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, ~~and~~ Diversity and Social Justice Studies, Classics, International Development, Humanities, and Women's Studies); **Science** (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, ~~and~~ Physics, and Engineering); **Mathematics** (includes Mathematics, Physics, Statistics, and Computer Science. Other math-related courses may be accepted on a case-by-case basis based on course outcomes;

Rationale for Change: This is to update the website and Academic Calendar as these course subjects have been accepted as meeting the criteria for teachable subject areas.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization   *Date:*

Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

CALENDAR & CURRICULUM CHANGE   Motion #5

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education (français langue seconde)**

MOTION: To update the Admission requirements by revising the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
The following courses* relate to teachable areas: **Social Studies** (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, and Diversity and Social Justice Studies); **Science** (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, and Physics); **Mathematics** (includes Mathematics, Physics, Statistics, and Computer Science);	The following courses* relate to teachable areas: **Social Studies** (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, International and Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, and Diversity and Social Justice Studies, Classics, International Development, Humanities, and Women's Studies); **Science** (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, and Physics, and Engineering); **Mathematics** (includes Mathematics, Physics, Statistics, and Computer Science. Other math-related courses may be accepted on a case-by-case basis based on course outcomes;

Rationale for Change: As the additional course subjects have been accepted in the admissions process as meeting the criteria for teachable subject areas, these should be included on the website and Academic Calendar.

Effective Term: FALL 2023   **Implications for Other Programs:** None

Impact on Students Currently Enrolled: None

Authorization | *Date:*
Authorization	Date:
Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

CALENDAR & CURRICULUM CHANGE   Motion #6

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Graduate program Admissions**

MOTION: To remove the requirement for reference letters in the Master of Education admissions as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
Master of Education (MEd) Candidates for admission to the MEd program must have demonstrated high academic standing and potential for self-directed, sustained research. Normally, the basic requirement is: i. An undergraduate or graduate degree from an approved university with an average of 70% or higher in the last 20 courses (60 credit hours). An applicant lacking a degree, or an applicant possessing a degree with an academic average under 70%, may be considered for admission under exceptional circumstances. In such cases the Graduate Studies Committee must be satisfied that the student has the capacity to complete graduate work. This capacity could be demonstrated through extensive and relevant professional experiences, leadership, research and publications; ii. at least two years of education-related experience. **APPLICATION FOR ADMISSION** All documents pertaining to application for admission are to be sent to the Office of the Registrar. Applications will be accepted up to two weeks prior to the beginning of the program or until the program has reached the full complement of students. Please make sure to check the start date of the particular Master of Education cohort in which you are interested. - Application Checklist - Graduate Application Form - Personal Statement Form - Reference Forms (Professional) & (Academic)	**Master of Education (MEd)** Candidates for admission to the MEd program must have demonstrated high academic standing and potential for self-directed, sustained research. Normally, the basic requirement is: i. An undergraduate or graduate degree from an approved university with an average of 70% or higher in the last 20 courses (60 credit hours). An applicant lacking a degree, or an applicant possessing a degree with an academic average under 70%, may be considered for admission under exceptional circumstances. In such cases the Graduate Studies Committee must be satisfied that the student has the capacity to complete graduate work. This capacity could be demonstrated through extensive and relevant professional experiences, leadership, research and publications; ii. at least two years of education-related experience. **APPLICATION FOR ADMISSION** All documents pertaining to application for admission are to be sent to the Office of the Registrar. Applications will be accepted up to two weeks prior to the beginning of the program or until the program has reached the full complement of students. Please make sure to check the start date of the particular Master of Education cohort in which you are interested. - Application Checklist - Graduate Application Form - Personal Statement Form ~~Reference Forms (Professional) & (Academic)~~

CALENDAR & CURRICULUM CHANGE   Motion #6

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
TRANSCRIPTS Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. When such transcripts or statements are in a language other than English, a notarized translation of the document must be submitted, in addition to the original document. **REFERENCE LETTERS** Letters of reference from two professors, under at least one of whom the applicant has taken a significant proportion of academic work, are to be sent by the professors directly to the Office of the Registrar. An acceptable alternative to one such letter is a letter from the Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed. **ENGLISH PROFICIENCY** Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose mother tongue is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs and for Graduate Student Status section of the Calendar. Such students should make arrangements to take the test at least three months before the semester opening date. **REFUSAL OF ADMISSION** Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its	**TRANSCRIPTS** Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. When such transcripts or statements are in a language other than English, a notarized translation of the document must be submitted, in addition to the original document. ~~**REFERENCE LETTERS**~~ ~~Letters of reference from two professors, under at least one of whom the applicant has taken a significant proportion of academic work, are to be sent by the professors directly to the Office of the Registrar. An acceptable alternative to one such letter is a letter from the Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.~~ **ENGLISH PROFICIENCY** Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose mother tongue is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs and for Graduate Student Status section of the Calendar. Such students should make arrangements to take the test at least three months before the semester opening date. **REFUSAL OF ADMISSION**

CALENDAR & CURRICULUM CHANGE   Motion #6

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
discretion, to refuse admission to an otherwise acceptable applicant.	Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.
TENTATIVE ADMISSION	**TENTATIVE ADMISSION**
Tentative Admission may be granted an applicant whose record to date is acceptable but whose application is incomplete. If the documents are satisfactory when received, the student's admission is confirmed. If unsatisfactory, admission is denied.	Tentative Admission may be granted <u>to</u> an applicant whose record to date is acceptable but whose application is incomplete. If the documents are satisfactory when received, the student's admission is confirmed. If unsatisfactory, admission is denied.

Rationale for Change: The reference letters do not significantly impact application decisions and add a layer of complexity for students and those writing references. In addition, reference letters are a colonial construct, that as we seek to decolonize, we wish to remove to support equity.

Effective Term: FALL 2023

Implications for Other Programs: None that we are aware of.

Impact on Students Currently Enrolled: None that we are aware of.

Authorization	*Date:*
Departmental Approval: Kathy Snow, Faculty of Education Graduate studies	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: Dr. Marva Sweeney-Nixon	July 14, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

SUMMARY OF FACULTY OF VETERINARY MEDICINE MOTION #'S 7-18

Faculty of Veterinary Medicine

August 2023

Companion Animals
New Course Proposal – VCA 4830 Advanced Zoo Exotic Animal & Wildlife Medicine

Health Management
Course Title and Course Description Change - VHM 4680 International Small Holder Dairy Health Management

DVM Academic Calendar Dates
2023-2024
2024-2025
2025-2026

Companion Animals (Graduate Studies)
New Course Proposals – VCA 8425, 8426, 8427, 8333, 8334
Course Title and Description Change – VCA 8250

Doctor of Philosophy Program
Calendar Entry Change

NEW COURSE PROPOSAL   Motion #7

Faculty/School: **Veterinary Medicine**
Department/Program(s): **Companion Animals**
MOTION: **That the proposal for a new elective course entitled VCA 4830 Advanced Zoo, Exotic Animal & Wildlife Medicine be approved as proposed.**

Course Number and Title	VCA 4830 ADVANCED ZOO, EXOTIC ANIMAL & WILDLIFE MEDICINE
Description	In this second rotation in the Zoo, Exotic Animal & Wildlife Medicine Service of the Veterinary Teaching Hospital, students will have the opportunity to develop a more detailed knowledge of the principles and techniques of zoo, exotic animal and wildlife medicine.
Cross-Listing	None
Prerequisite/Co-Requisite	VCA 4810 and fourth year standing in the DVM program
Credit(s)	1
Notation	Clinical rotation. Enrollment is limited.

This is: An Elective Course   **Grade Mode:** Pass/Fail

Anticipated Enrolment: 1 to 3 students   **Is there an Enrolment Cap:**
Yes
If there is an enrolment limit, please explain.   Based on space limitations and in order to optimize student learning opportunities, no more than 3 students can be accommodated at a time.

Rationale for New Course: This course will offer students the opportunity for advanced training in zoo, exotics, and wildlife medicine which is not available elsewhere in the DVM curriculum program.

Effective Term: FALL 2023   **Implications for Other Programs:** None anticipated.

Impact on Students Currently Enrolled: This will have a positive impact for students currently enrolled in the DVM program as it will be a new elective rotation offering available to them.

Resources Required: No resources required.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization	*Date:*
Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: AVC Curriculum Committee	June 7, 2023
Faculty Dean's Approval: Dr. John Vanleeuwen, Acting Dean	June 13, 2023
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL   **Motion #7**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 4830 Advanced Zoo, Exotic Animal & Wildlife Medicine

To be completed by the liaison and/or collections librarian.
Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:
- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
  - Books (catalogue searches for print and online titles published within the last 10 years)
    - A <u>search </u>for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
  - Journals
    - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
    - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
    - Title: Zoo – 455 peer reviewed journals (675 total)
  - Databases
    - CAB Abstracts (via CAB Direct & EBSCOhost)
    - VetMed Resource
    - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geoastrophysical Abstracts)
    - PubMed
    - Plumb's Veterinary Drugs
    - Scopus
    - SAGE Research Methods Video Practical Research and Academic Skills
    - Sage Research Methods Foundations
    -
- Interdisciplinary packages that include content that support this course
  - Subscription Dependencies (in interdisciplinary packages)
  - eBooks
    - Elsevier eBooks
    - Sage Knowledge Complete
    - Springer eBooks
  - Journals
    - Elsevier ScienceDirect
    - Springer LINK
    - SAGE Premier Collection
    - Wiley Online
  - Databases (interdisciplinary)
    - Academic Search Complete
    - GreenFile
    - OneSearch
    - Statista
  - Media
    - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support

NEW COURSE PROPOSAL   Motion #7

- o   AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:
- Collections:
  - o   Monographs – Sufficient, but dependencies
  - o   Subscriptions/Databases – Sufficient, but dependencies
  - o   Other including potential Open Educational Resources (OERs)
    - ▪   <u>Teaching the connection between wildlife co-management and Indigenous health and well-being.</u>
    - ▪   OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:
- First year startup: $ __0__ in first fiscal year the course/program is offered
- Additional startup years: $__0__ in second year
- Annual: $__0_ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
  - o   Per-year percentage increase in annual: __0____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

CALENDAR & CURRICULUM CHANGE   Motion #8

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **Health Management/DVM Program**

MOTION: That VHM 4680 International Small Holder Dairy Health Management be renamed and the course description changed to reflect the evolving content of the course.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
VHM 4680 INTERNATIONAL SMALL HOLDER DAIRY HEALTH MANAGEMENT This course provides 3 weeks of practical experience, in the context of an international development project, for veterinary students from AVC on management of small holder dairy farming in Africa, and on the diagnosis, treatment and prevention of common animal diseases and dairy management problems encountered in East Africa. PREREQUISITE: 4th year standing in the DVM Program Enrolment is limited with a selection process Three weeks in duration	VHM 4680 INTERNATIONAL ~~SMALL HOLDER DAIRY~~ LIVESTOCK HEALTH MANAGEMENT This course provides 3 weeks of practical experience, in the context of an international development project, for veterinary students from AVC on management of ~~small holder dairy~~ livestock farming in Africa, and on the diagnosis, treatment and prevention of common ~~animal~~ diseases and ~~dairy~~ health management problems in livestock encountered in East Africa. PREREQUISITE: 4th year standing in the DVM Program Enrolment is limited with a selection process Three weeks in duration

Rationale for Change: This course started out focused on dairy cattle but is morphing to include other livestock species. Therefore, the proposed name change, and description change more accurately reflect the course.

Effective Term: WINTER 2024

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	*Date:*
Departmental Approval: J T. McClure	June 21, 2023
Faculty/School Approval: AVC Curriculum Committee	June 29, 2023
Faculty Dean's Approval: Dr. John Vanleeuwen, Acting Dean	July 4, 2023
Grad. Studies Dean's Approval: NA	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #9

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **2023-2024 Academic Calendar Dates- AVC**

MOTION: To approve the 2023-2024 Academic Calendar Dates for the Veterinary Medicine Program as proposed.

1st Academic Semester (May- December 2023)
(66 Teaching Days)

May 2023
1 Monday	First day of Fourth Year Rotations - Summer Semester
22 Monday	*Victoria Day - no classes*

August 2023
14 Monday	First day of Fourth Year Rotations - Fall Semester
25 Friday	First Year Orientation
28 Monday	Pre-Clinical Classes begin

September 2023
4 Monday	*Labour Day - No classes*
30 Saturday	National Day for Truth and Reconciliation

October 2023
2 Monday	*Holiday In lieu of National Day for Truth and Reconciliation - No classes*
9 Monday	*Thanksgiving Day – No classes*

November 2023
11 Saturday	Remembrance Day
13 Monday	*Holiday In lieu of Remembrance Day - No classes*

December 2023
1 Friday	Final Day of Fall Semester Classes
2-16(Sat-Sat)	Final Examinations
22 Friday	End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.
31 Sunday	Final date to apply to graduate

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December. For further information, please refer to www.icva.net/navle*

2nd Academic Semester (January- May 2024)
(69 Teaching Days)

January 2024
2 Tuesday	First day of Fourth Year Rotations - Winter Semester
3 Wednesday	Pre-Clinical Classes begin **-** Winter Semester

CALENDAR & CURRICULUM CHANGE   Motion #9

February 2024
15-16 (Thurs-Fri)   Mid-semester break (except 4th year rotations)
19 Monday   *Islander Day. No classes.*

March 2024
29 Friday   *Good Friday. No classes*

April 2024
1 Monday   *Easter Monday. No classes*
12 Friday   Final day of Winter semester classes
13-27   (Sat-Sat) Final Exams

14 Sunday   Final day of fourth year rotations
25 Thursday   End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon.
29 Monday   Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.
                           First day of Fourth Year Rotation – Summer Semester

May 2024
14 Tuesday   Convocation

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to* www.icva.net/navle

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Rationale for Change: N/A   **Effective Term:** FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization   *Date:*

Departmental Approval: N/A	N/A
Faculty/School Approval: AVC Curriculum Committee	October 20, 2022
Faculty Dean's Approval: Dr. John Vanleeuwen	October 25, 2022
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE　　　　　　　　　　　**Motion #10**

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **2024-2025 Academic Calendar Dates- AVC**

MOTION: To approve the tentative 2024-2025 Academic Calendar Dates for the Veterinary Medicine Program as proposed.

1ˢᵗ Academic Semester (May- December 2024)
(66 Teaching Days)

April 2024
29 Monday　　　　　　　　　First day of Fourth Year Rotations - Summer Semester

May 2024
20 Monday　　　　　　　　*Victoria Day - no classes*

August 2024
12 Monday　　　　　　　　　First day of Fourth Year Rotations - Fall Semester
22 Thursday　　　　　　　　First Year Orientation
26 Monday　　　　　　　　　Pre-Clinical Classes begin

September 2024
2 Monday　　　　　　　　　*Labour Day - no classes*
30 Monday　　　　　　　　*National Day for Truth and Reconciliation - No classes*

October 2024
14 Monday　　　　　　　　*Thanksgiving Day – No classes*

November 2024
11 Monday　　　　　　　　 *Remembrance Day - No classes*
29 Friday　　　　　　　　　 *Final Day of Fall Semester Classes*
30-Dec 14(Sat-Sat)　　　　*Final Examinations*

December 2024
23 Monday　　　　　　　　　End of First Semester. Course grades to be submitted to the
　　　　　　　　　　　　　　 Registrar's Office by noon on this date.
31 Tuesday　　　　　　　　　Final date to apply to graduate.

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December. For further information, please refer to* <u>www.icva.net/navle</u>

CALENDAR & CURRICULUM CHANGE   Motion #10

2nd Academic Semester (January- May 2025)
(71 Teaching Days)

January 2025

6 Monday	First day of Fourth Year Rotations - Winter Semester
6 Monday	Pre-Clinical Classes begin **-** Winter Semester

February 2025

13-14 (Thurs-Fri)	Mid-semester break (except 4th year rotations)
17 Monday	*Islander Day. No classes.*

April 2025

17 Thursday	Final day of Winter semester classes
18 Friday	*Good Friday. No classes*
20 Sunday	Final day of fourth year rotations
21 Monday	*Easter Monday. No classes*
22-May 1(Tues-Thurs)	Final Exams
28 Monday	End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon.

May 2025

5 Monday	Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.
5 Monday	First day of Fourth Year Rotation – Summer Semester
13 Tuesday	Convocation

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to www.icva.net/navle*

Rationale for Change: N/A   **Effective Term:** FALL 2024

Implications for Other Programs: N/A   **Impact on Students Currently Enrolled:**   N/A

Authorization	*Date:*
Departmental Approval: N/A	N/A
Faculty/School Approval: AVC Curriculum Committee	October 20, 2022
Faculty Dean's Approval: Dr. John Vanleeuwen	October 25, 2022
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE   Motion #11

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **2025-2026 Academic Calendar Dates-AVC**

MOTION: To approve the tentative 2025-2026 Academic Calendar Dates for the Veterinary Medicine Program as proposed.

**1ˢᵗ Academic Semester (May-December 2025)
(66 Teaching Days)**
_____

May 2025
5 Monday   First day of Fourth Year Rotations - Summer Semester
19 Monday   *Victoria Day - no classes*

August 2025
11 Monday   First day of Fourth Year Rotations - Fall Semester
21 Thursday   First Year Orientation
25 Monday   Pre-Clinical Classes begin

September 2025
1 Monday   *Labour Day - no classes*
30 Tuesday   *National Day for Truth and Reconciliation - No classes*

October 2025
13 Monday   *Thanksgiving Day – No classes*

November 2025
11 Tuesday   *Remembrance Day - No classes*
28 Friday   Final Day of Fall Semester Classes
29-Dec 13(Sat-Sat*)*   Final Examinations

December 2025
23 Tuesday   End of First Semester. Course grades to be submitted to the
                             Registrar's Office by noon on this date.

31 Wednesday   Final date to apply to graduate.

***NOTE:** The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December. For further information, please refer to www.icva.net/navle*

CALENDAR & CURRICULUM CHANGE   Motion #11

2nd Academic Semester (January-May 2026)
(70 Teaching Days)

January 2026
5 Monday	First day of Fourth Year Rotations - Winter Semester
5 Monday	Pre-Clinical Classes begin **-** Winter Semester

February 2026
12-13 (Thurs-Fri)	Mid-semester break (except 4th year rotations)
16 Monday	*Islander Day. No classes.*

April 2026
3 Friday	*Good Friday. No classes*
5 Sunday	Final day of fourth year rotations
6 Monday	*Easter Monday. No classes*
17 Friday	Final day of Winter semester classes
18-April-May 1(Sat-Fri)	Final Exams
30 Thursday	End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon

May 2026
4 Monday	Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.
4 Monday	First day of Fourth Year Rotation – Summer Semester
12 Tuesday	Convocation

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to* www.icva.net/navle

Rationale for Change: N/A   **Effective Term:** FALL 2026

Implications for Other Programs: N/A   **Impact on Students Currently Enrolled:**   N/A

Authorization	*Date:*
Departmental Approval: N/A	N/A
Faculty/School Approval: AVC Curriculum Committee	July 24, 2023
Faculty Dean's Approval: Dr. John Vanleeuwen, Acting Dean	July 25, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

NEW COURSE PROPOSAL

Motion #12

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new graduate course entitled VCA 8425 Zoological Clinical Medicine I be approved as proposed.

Course Number and Title	VCA 8425 ZOOLOGICAL CLINICAL MEDICINE I
Description	This course provides advanced training in zoological medicine and is offered in any academic semester based on student enrolment. Under close supervision of a DACZM diplomate, students spend 8 weeks in zoo, exotic, and wildlife clinical services at the AVC. Students may spend some of this time under the supervision of other diplomates (ACVIM, ACVS) learning complimentary and comparative medicine in other companion animals. Using the problem-oriented approach, students examine patients, perform diagnostic procedures, interpret diagnostic tests, and diagnose and treat patients. Topics discussed in rounds include medical and surgical techniques, anatomy, preventive medicine, infectious disease, husbandry, pharmacology, etc.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, and permission of the instructor.
Credit(s)	2
Notation	Clinical rotation for interns

This is: A Core Course

Grade Mode: Pass/Fail

Anticipated Enrolment: One to three students

Is there an Enrolment Cap: No

Rationale for New Course: Requirement for clinical graduate students in Zoological Medicine.

Effective Term: FALL 2023

Implications for Other Programs: None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization

Date:

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C.Martin, Interim Asso. Dean, AVC GSR	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL   **Motion #12**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8425 ZOOLOGICAL CLINICAL MEDICINE I

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
  - Books (catalogue searches for print and online titles published within the last 10 years)
    - A <u>search </u>for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
  - Journals
    - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
    - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
    - Title: Zoo – 455 peer reviewed journals (675 total)
  - Databases
    - CAB Abstracts (via CAB Direct & EBSCOhost)
    - VetMed Resource
    - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geoastrophysical Abstracts)
    - PubMed
    - Plumb's Veterinary Drugs
    - Scopus
    - SAGE Research Methods Video Practical Research and Academic Skills
    - Sage Research Methods Foundations
- Interdisciplinary packages that include content that support this course
  - Subscription Dependencies (in interdisciplinary packages)
  - eBooks
    - Elsevier eBooks
    - Sage Knowledge Complete
    - Springer eBooks
  - Journals
    - Elsevier ScienceDirect
    - Springer LINK
    - SAGE Premier Collection
    - Wiley Online
  - Databases (interdisciplinary)
    - Academic Search Complete
    - GreenFile
    - OneSearch
    - Statista
  - Media
    - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support
  - AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

NEW COURSE PROPOSAL   Motion #12

New resources needed to support this proposal:

- Collections:
  - Monographs – Sufficient, but dependencies
  - Subscriptions/Databases – Sufficient, but dependencies
  - Other including potential Open Educational Resources (OERs)
    - <u>Teaching the connection between wildlife co-management and Indigenous health and well-being.</u>
    - OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: $ __0__ in first fiscal year the course/program is offered
- Additional startup years: $__0__ in second year
- Annual: $__0_ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
  - Per-year percentage increase in annual: __0____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

NEW COURSE PROPOSAL   Motion #13

Faculty/School: **Veterinary Medicine**
Department/Program(s): **Companion Animals**
MOTION: That the proposal for a new graduate course entitled VCA 8426 Zoological Clinical Medicine II be approved as proposed.

Course Number and Title	VCA 8426 ZOOLOGICAL CLINICAL MEDICINE II
Description	This course provides advanced training in zoological medicine & is offered in any academic semester based on student enrolment. Under close supervision of a DACZM diplomate, students spend 12 weeks in zoo, exotic & wildlife clinical services at the AVC. Students may spend some of this time under the supervision of other diplomates (ACVIM, ACVS) learning complimentary & comparative medicine in other companion animals. Using the problem-oriented approach, students examine patients, perform diagnostic procedures, interpret diagnostic tests & diagnose and treat patients. Topics discussed in rounds include medical & surgical techniques, anatomy, preventive medicine, infectious disease, husbandry, pharmacology, etc. This course will be offered in a different semester than ZCM I & ZCM III and will provide exposure to, and training on, different species and clinical presentations based on seasonal and time of year differences.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, and permission of the instructor.
Credit(s)	3
Notation	Clinical rotation for interns

This is: A Core Course   **Grade Mode:** Pass/Fail

Anticipated Enrolment: One to three students   **Is there an Enrolment Cap:** No

Rationale for New Course: Requirement for clinical graduate students in Zoological Medicine.

Effective Term: FALL 2023   **Implications for Other Programs:** None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization   *Date:*

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C. Martin, Interim Asso. Dean, AVC GSR	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL   **Motion #13**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8426 ZOOLOGICAL CLINICAL MEDICINE II

To be completed by the liaison and/or collections librarian.
Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
  - Books (catalogue searches for print and online titles published within the last 10 years)
    - A <u>search</u> for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
  - Journals
    - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
    - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
    - Title: Zoo – 455 peer reviewed journals (675 total)
  - Databases
    - CAB Abstracts (via CAB Direct & EBSCOhost)
    - VetMed Resource
    - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geoastrophysical Abstracts)
    - PubMed
    - Plumb's Veterinary Drugs
    - Scopus
    - SAGE Research Methods Video Practical Research and Academic Skills
    - Sage Research Methods Foundations
- Interdisciplinary packages that include content that support this course
  - Subscription Dependencies (in interdisciplinary packages)
  - eBooks
    - Elsevier eBooks
    - Sage Knowledge Complete
    - Springer eBooks
  - Journals
    - Elsevier ScienceDirect
    - Springer LINK
    - SAGE Premier Collection
    - Wiley Online
  - Databases (interdisciplinary)
    - Academic Search Complete
    - GreenFile
    - OneSearch
    - Statista
  - Media
    - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support
  - AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

NEW COURSE PROPOSAL   Motion #13

New resources needed to support this proposal:

- Collections:
    - o Monographs – Sufficient, but dependencies
    - o Subscriptions/Databases – Sufficient, but dependencies
    - o Other including potential Open Educational Resources (OERs)
        - ▪ Teaching the connection between wildlife co-management and Indigenous health and well-being.
        - ▪ OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: $ __0__ in first fiscal year the course/program is offered
- Additional startup years: $__0__ in second year
- Annual: $__0_ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
    - o Per-year percentage increase in annual: __0____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

NEW COURSE PROPOSAL

Motion #14

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new graduate course entitled VCA 8427 Zoological Clinical Medicine III be approved as proposed.

Course Number and Title	VCA 8427 ZOOLOGICAL CLINICAL MEDICINE III
Description	This course provides advanced training in zoological medicine & is offered in any academic semester based on student enrolment. Under close supervision of a DACZM diplomate, students spend 12 weeks in zoo, exotic & wildlife clinical services at the AVC. Students may spend some of this time under the supervision of other diplomates (ACVIM, ACVS) learning complimentary & comparative medicine in other companion animals. Using the problem-oriented approach, students examine patients, perform diagnostic procedures, interpret diagnostic tests & diagnose and treat patients. Topics discussed in rounds include medical & surgical techniques, anatomy, preventive medicine, infectious disease, husbandry, pharmacology, etc. This course will be offered in a different semester than ZCM I & ZCM II and will provide exposure to, and training on, different species and clinical presentations based on seasonal and time of year differences.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, and permission of the instructor.
Credit(s)	3
Notation	Clinical rotation for interns

This is: A Core Course

Grade Mode: Pass/Fail

Anticipated Enrolment: One to three students.

Is there an Enrolment Cap: No

Rationale for New Course: Requirement for clinical graduate students in Zoological Medicine.

Effective Term: FALL 2023

Implications for Other Programs: None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

NEW COURSE PROPOSAL   Motion #14

Authorization   *Date:*

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C. Martin, Interim Asso. Dean, AVC GSR	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL   **Motion #14**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8427 ZOOLOGICAL CLINICAL MEDICINE III

To be completed by the liaison and/or collections librarian.
Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
  - Books (catalogue searches for print and online titles published within the last 10 years)
    - A <u>search</u> for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
  - Journals
    - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
    - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
    - Title: Zoo – 455 peer reviewed journals (675 total)
  - Databases
    - CAB Abstracts (via CAB Direct & EBSCOhost)
    - VetMed Resource
    - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geoastrophysical Abstracts)
    - PubMed
    - Plumb's Veterinary Drugs
    - Scopus
    - SAGE Research Methods Video Practical Research and Academic Skills
    - Sage Research Methods Foundations
- Interdisciplinary packages that include content that support this course
  - Subscription Dependencies (in interdisciplinary packages)
  - eBooks
    - Elsevier eBooks
    - Sage Knowledge Complete
    - Springer eBooks
  - Journals
    - Elsevier ScienceDirect
    - Springer LINK
    - SAGE Premier Collection
    - Wiley Online
  - Databases (interdisciplinary)
    - Academic Search Complete
    - GreenFile
    - OneSearch
    - Statista
  - Media
    - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support

NEW COURSE PROPOSAL   **Motion #14**

- o AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
  - o Monographs – Sufficient, but dependencies
  - o Subscriptions/Databases – Sufficient, but dependencies
  - o Other including potential Open Educational Resources (OERs)
    - ▪ Teaching the connection between wildlife co-management and Indigenous health and well-being.
    - ▪ OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: $ __0__ in first fiscal year the course/program is offered
- Additional startup years: $__0__ in second year
- Annual: $__0_ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
  - o Per-year percentage increase in annual: __0____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

NEW COURSE PROPOSAL   Motion #15

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new graduate course entitled VCA 8333 Recent Advances in Zoological Medicine I be approved as proposed.

Course Number and Title	VCA 8333 RECENT ADVANCES IN ZOOLOGICAL MEDICINE I
Description	This is a lecture/seminar course designed to review recent advances in zoological medicine and the physiologic mechanisms underlying health and disease of zoo, exotics, and wildlife species, at a level appropriate for a zoological medicine MSc/MVSc or Residency program. The course will meet for one contact hour per week for the fall and winter semesters, and the first summer session, and will involve in-depth discussions of the relevant current literature or recently published texts. Considerable out-of-class preparation is required.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, and permission of the instructor.
Credit(s)	3
Notation	Lecture or seminar 1 hour per week

This is: An Elective Course   **Grade Mode:** Pass/Fail

Anticipated Enrolment: One to three students   **Is there an Enrolment Cap:** No

Rationale for New Course: This course is intended to keep students up to date on the current literature in preparation for their specialty board examination in Zoological Medicine.

Effective Term: FALL 2023   **Implications for Other Programs:** None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization   *Date:*

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C. Martin, Interim Asso. Dean AVC	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL   Motion #15

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8333 RECENT ADVANCES IN ZOOLOGICAL MEDICINE I

To be completed by the liaison and/or collections librarian.
Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
  - Books (catalogue searches for print and online titles published within the last 10 years)
    - A <u>search </u>for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
  - Journals
    - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
    - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
    - Title: Zoo – 455 peer reviewed journals (675 total)
  - Databases
    - CAB Abstracts (via CAB Direct & EBSCOhost)
    - VetMed Resource
    - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geastrophysical Abstracts)
    - PubMed
    - Plumb's Veterinary Drugs
    - Scopus
    - SAGE Research Methods Video Practical Research and Academic Skills
    - Sage Research Methods Foundations
    -
- Interdisciplinary packages that include content that support this course
  - Subscription Dependencies (in interdisciplinary packages)
  - eBooks
    - Elsevier eBooks
    - Sage Knowledge Complete
    - Springer eBooks
  - Journals
    - Elsevier ScienceDirect
    - Springer LINK
    - SAGE Premier Collection
    - Wiley Online
  - Databases (interdisciplinary)
    - Academic Search Complete
    - GreenFile
    - OneSearch
    - Statista
  - Media
    - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support

NEW COURSE PROPOSAL   Motion #15

- o   AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
  - o   Monographs – Sufficient, but dependencies
  - o   Subscriptions/Databases – Sufficient, but dependencies
  - o   Other including potential Open Educational Resources (OERs)
    - ▪   <u>Teaching the connection between wildlife co-management and Indigenous health and well-being.</u>
    - ▪   OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: $ __0__ in first fiscal year the course/program is offered
- Additional startup years: $__0__ in second year
- Annual: $__0_ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
  - o   Per-year percentage increase in annual: __0____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

NEW COURSE PROPOSAL   Motion #16

Faculty/School: **Veterinary Medicine**
Department/Program(s): **Companion Animals**
MOTION: That the proposal for a new graduate course entitled VCA 8334 Recent Advances in Zoological Medicine II be approved as proposed.

Course Number and Title	VCA 8334 RECENT ADVANCES IN ZOOLOGICAL MEDICINE II
Description	This is an advanced lecture/seminar course designed to review recent advances in zoological medicine and the physiologic mechanisms underlying health and disease of zoo, exotics, and wildlife species, at a level appropriate for a zoological medicine MSc/MVSc or Residency program. The course will meet for one contact hour per week for the fall and winter semesters, and the first summer session, and will involve in-depth discussions of the relevant current literature or recently published texts. This course will build upon material covered in VCA 8333 Recent Advances in Zoological Medicine I and is directed at preparation for the American College of Zoological Medicine board exam. Considerable out-of-class preparation is required.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, VCA 8333, permission of the instructor.
Credit(s)	3
Notation	Lecture or seminar 1 hour per week

This is: An Elective Course   **Grade Mode:** Pass/Fail

Anticipated Enrolment: One to three students   **Is there an Enrolment Cap:** No

Rationale for New Course: This course is intended to keep students up to date on the current literature in preparation for their specialty board examination in Zoological Medicine and will build upon material covered in Recent Advances in Zoological Medicine I.

Effective Term: FALL 2023   **Implications for Other Programs:** None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization   *Date:*

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C. Martin, Interim Asso.Dean, AVC	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL   **Motion #16**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8334 RECENT ADVANCES IN ZOOLOGICAL MEDICINE II

To be completed by the liaison and/or collections librarian.
Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
  - Books (catalogue searches for print and online titles published within the last 10 years)
    - A <u>search</u> for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
  - Journals
    - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
    - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
    - Title: Zoo – 455 peer reviewed journals (675 total)
  - Databases
    - CAB Abstracts (via CAB Direct & EBSCOhost)
    - VetMed Resource
    - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geoastrophysical Abstracts)
    - PubMed
    - Plumb's Veterinary Drugs
    - Scopus
    - SAGE Research Methods Video Practical Research and Academic Skills
    - Sage Research Methods Foundations
    -
- Interdisciplinary packages that include content that support this course
  - Subscription Dependencies (in interdisciplinary packages)
  - eBooks
    - Elsevier eBooks
    - Sage Knowledge Complete
    - Springer eBooks
  - Journals
    - Elsevier ScienceDirect
    - Springer LINK
    - SAGE Premier Collection
    - Wiley Online
  - Databases (interdisciplinary)
    - Academic Search Complete
    - GreenFile
    - OneSearch
    - Statista
  - Media
    - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A

NEW COURSE PROPOSAL   Motion #16

- Library Administrative/Research Support
  - AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
  - Monographs – Sufficient, but dependencies
  - Subscriptions/Databases – Sufficient, but dependencies
  - Other including potential Open Educational Resources (OERs)
    - Teaching the connection between wildlife co-management and Indigenous health and well-being.
    - OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: $ __0__ in first fiscal year the course/program is offered
- Additional startup years: $__0__ in second year
- Annual: $__0_ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
  - Per-year percentage increase in annual: __0____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

CALENDAR & CURRICULUM CHANGE   Motion #17

Revision is for a: **Course Description Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **Companion Animals**

MOTION: To change both the course title and the course description for VCA 8250 to better reflect the course content.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
VCA 8250 Companion Animal Anesthesia, Radiology & Cardiology This course provides advanced training in companion animal anesthesiology, radiology, and cardiology and is offered in any academic semester based on student enrolment. Under close supervision of diplomates (ACVAA, ACVR, ACVIM – cardiology), students spend 4 weeks in companion animal clinical anesthesia, radiology, and cardiology at the AVC. Using the problem-oriented approach, students examine patients, perform diagnostic procedures (e.g. radiography) interpret diagnostic tests, and anesthetize companion animal patients. Topics discussed in rounds include radiographic and anesthetic techniques, anatomy, physiology, pharmacology, pathophysiology etc. Students receive formal mid-course and final evaluations. This course is graded Pass/Fail. PREREQUISITE: DVM or equivalent degree, acceptance as a graduate student in a clinical discipline, permission of instructor HOURS OF CREDIT: 1	**VCA 8250 <u>Clinics in</u> Companion Animal ~~Anesthesia, Radiology & Cardiology~~ <u>Specialty Service</u>** This course provides advanced training in companion animal ~~anesthesiology, radiology and cardiology~~ <u>available specialty services</u> and is offered in any academic semester based on student enrolment. Under close supervision of diplomates (ACVAA, ACVIM-cardiology<u>, ACVD, ACVR, other</u>), students spend 4 weeks in ~~companion animal clinical anesthesia, radiology and cardiology~~ <u>specialty services</u> at AVC. Using the problem-oriented approach, students examine patients, perform diagnostic procedures (~~e.g. radiography~~), interpret diagnostic tests and anesthetize companion animal patients. Topics discussed in rounds include ~~radiographic and anesthetic~~ <u>diagnostic and procedural</u> techniques, anatomy, physiology, pharmacology and pathophysiology ~~etc.~~ <u>specific to the specialty service.</u> Students receive formal mid-course & final evaluations. This course is graded Pass/Fail. PREREQUISITE: DVM or equivalent degree, acceptance as a graduate student in a clinical discipline, and permission of instructor. HOURS OF CREDIT: 1

Rationale for Change: Students are required to participate in 4 weeks of specialty veterinary medicine outside of core internal medicine and surgery rotations. As there are a variety of specialty services, the combination of services may vary based on availability and student preference. A formal change to the calendar course title and course description will better reflect the flexibility of course content.

Effective Term: FALL 2023   **Implications for Other Programs:** NONE

Impact on Students Currently Enrolled: NONE

Authorization   *Date:*

Departmental Approval: Dr. Katie Hoddinott	May 8, 2023
Faculty/School Approval: Dr. Chelsea Martin	July 14, 2023
Faculty Dean's Approval: Dr. John VanLeeuwen	July 25, 2023
Grad. Studies Dean's Approval: Dr. Marva Sweeney-Nixon	August 1, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE   Motion #18

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **PhD Program/Faculty of Veterinary Medicine**

MOTION: To revise the language of the requirements as they are documented in the Calendar to align more with the PhD programs at UPEI and other universities.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
Doctor of Philosophy Program (PhD) – Veterinary Medicine **A) STRUCTURE OF THE PROGRAM** The purpose of the PhD degree program is to educate individuals to become independent, reliable, and competent research scientists. The PhD degree of the University of Prince Edward Island requires the demonstration of a reasonable mastery of a concentrated field of study. The latter is attested to by the achieving of satisfactory standings in each of a minimum of five graduate courses, the completion of a research project, and the writing of a thesis based upon the research.	**Doctor of Philosophy Program (PhD) – Veterinary Medicine** **A) STRUCTURE OF THE PROGRAM** The purpose of the PhD degree program is to educate individuals to become independent, reliable, and competent research scientists. The PhD degree ~~of the University of Prince Edward Island~~ requires the demonstration of <u>independent research and</u> a reasonable mastery of a concentrated field of study. <u>The research should comprise an extensive body of original research in the student's field, making a true contribution exemplifying the student's depth of knowledge, creativity, innovation, and proven ability to make significant scientific research contributions.</u> The latter is attested to by the achieving of satisfactory standings in <u>the approved program of</u> ~~each of a minimum of five~~ graduate courses, the completion of a research project, and the writing of a <u>defensible</u> thesis based upon the research.
The graduate students will register in one of the academic departments of the Faculty of Veterinary Medicine and in one of the areas of specialization listed: **Department of Biomedical Sciences** Animal Behaviour Physiology, Pharmacology and Toxicology Cell Biology Neuroscience Endocrinology **Department of Health Management** Animal Science and Animal Nutrition Epidemiology/Health Management Clinical Sciences Aquatic Animal Health Biostatistics	The graduate students will register in one of the academic departments of the Faculty of Veterinary Medicine and in one of the areas of specialization listed: **Department of Biomedical Sciences** Animal Behaviour Physiology, Pharmacology and Toxicology Cell Biology Neuroscience Endocrinology **Department of Health Management** Animal Science and Animal Nutrition Epidemiology/Health Management Clinical Sciences Aquatic Animal Health Biostatistics

CALENDAR & CURRICULUM CHANGE   **Motion #18**

Public Health
Animal Welfare

Department of Pathology and Microbiology
Bacteriology
Clinical Pathology
Immunology
Morphologic Pathology
Parasitology
Virology
Wildlife Pathology
Public Health
Aquatic Animal Health
Biosecurity

Depending on the individual thesis topic, projects could involve one or more of several species of animals. There will be considerable interaction and co-operation among the departments, with other universities in the region, and with government research laboratories to provide courses and research facilities to meet the needs of individual students and their research projects.

In addition to the "General Regulations for Graduate Programs" described earlier, the following regulations apply specifically to the Doctor of Philosophy degree:

Admission Requirements

The normal basis for admission to PhD studies as a regular or a provisional student is a recognized thesis-based MSc degree obtained with an average of at least second class (B level 70% to 79.9%) academic standing.

Transfer from MSc to PhD

An applicant enrolled in an MSc program who achieves a superior record (normally at least first class [80% or higher] academic standing in graduate course work) and shows a particular aptitude for research may, with recommendation of the Supervisory Committee and Department, apply to the Graduate Studies and Research Committee for transfer from the MSc to a PhD program without the requirement for completion of the MSc degree. Transfers are normally made within the same department. However, inter-departmental transfers will be considered by the Graduate Studies and Research Committee on a case-by-case basis, on the recommendation of both Departments. The application for transfer must be made no sooner than the end of the second semester and normally no later than the end of the sixth semester, and is effective in the semester following approval. All regulations relating to the PhD

Public Health
Animal Welfare

Department of Pathology and Microbiology
Bacteriology
Clinical Pathology
Immunology
Morphologic Pathology
Parasitology
Virology
Wildlife Pathology
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Biosecurity

Depending on the individual thesis topic, projects could involve one or more of several species of animals. There will be considerable interaction and co-operation among the departments, with other universities in the region, and with government research laboratories to provide courses and research facilities to meet the needs of individual students and their research projects.

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CALENDAR & CURRICULUM CHANGE   **Motion #18**

program apply from the effective date. However, admission to the doctoral program will be considered provisional until such time as the candidate passes the PhD Comprehensive Examination, as governed by departmental regulations. If the Comprehensive Examination is passed, the student will be transferred from provisional to regular PhD student status. Two failed attempts of the Comprehensive Examination will result in the provisional PhD student status being revoked and immediate reversion to MSc student status. All regulations relating the MSc degree apply from the date of reversion. There will be no refund of program fees.

Residency Requirements

Normally, at least six semesters of full-time study in-residency at the University must be devoted to the doctoral program following completion of a recognized Master's degree. In cases in which a student transfers from a Master's to a PhD program, eight semesters of full-time study would be the minimum residency requirement after completion of the Bachelor's degree.

Normally, the thesis must be formally submitted within 48 months of the completion of the residency requirement. Departure from these normal requirements requires approval from the Graduate Studies and Research Committee.

B) SUPERVISION

The student's program is established and progress kept under review by the appropriate department. At the discretion of the academic unit, the day-to-day responsibility for overseeing the student's program will rest with the Supervisor or jointly with the Supervisory Committee of five graduate faculty, one of whom must

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program apply from the effective date. However, ~~admission to~~ status in the doctoral program will be considered provisional until such time as the candidate passes the PhD Comprehensive Examination, as governed by ~~departmental~~ the academic unit's regulations. If the Comprehensive Examination is passed, the student will be transferred from provisional to regular PhD student status. Two failed attempts of the Comprehensive Examination will result in the provisional PhD student status being revoked and immediate reversion to MSc student status. All regulations relating the MSc degree apply from the date of reversion. There will be no refund of program fees.

Residency Requirements

Normally, at least six semesters of full-time study in-residency at the University must be devoted to the doctoral program following completion of a recognized Master's degree. In cases in which a student transfers from a Master's to a PhD program, eight semesters of full-time study would be the minimum residency requirement after completion of the Bachelor's degree. Residency is defined as having direct and frequent contact with the student's Supervisor and Supervisory Committee. This residency is normally in-person, unless otherwise approved by the AVC Graduate Studies and Research Committee.

Time limit to complete degree

~~Normally,~~ For students who are full-time throughout their program, the PhD is expected to be complete within 15 semesters. The duration limits for when the thesis must be formally submitted or the program otherwise complete ~~within 48 months of the completion of the residency requirement~~ is 21 semesters after first registration. Departure from the 21 semester limit ~~these normal requirements~~ requires a program extension approval from the AVC Graduate Studies and Research Committee and Faculty of Graduate Studies, and the decision is submitted to the Registrar's Office.

B) SUPERVISION

The student's program is established and progress kept under review by the appropriate department with approval of the AVC Graduate Studies and Research Committee twice annually. At the discretion of the academic unit, the day-to-day responsibility for overseeing the student's program will rest with the Supervisor or jointly with the Supervisory Committee of five graduate faculty, one of whom must be from a

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be from a department other than that in which the student is registered.

The Chair of the Supervisory Committee is normally the Department Chair. The graduate student's Supervisor shall not be the Chair of the Supervisory Committee. The Supervisor will normally have the degree for which the student is registered and be from the Department in which the student is enrolled.

C) COURSES

The PhD degree is primarily a research degree; for that reason course work commonly comprises a smaller proportion of the total than is the case at the level of the Master's degree.

Prescribed Studies

In the Faculty of Veterinary Medicine, substantive courses are graduate level courses assigned a minimum of two credit hours. In the PhD program students are required to complete courses totalling a minimum of 12 credit hours. Within this course complement there must be at least four substantive courses and the appropriate departmental Seminar course (one credit).

Only one of the substantive courses may be a Directed Studies course.

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department other than that in which the student is registered.

~~The Chair of the Supervisory Committee is normally the Department Chair.~~ The graduate student's Supervisor shall not be the Chair of the Supervisory Committee. The Supervisor and Supervisory Committee members must maintain Graduate Faculty status appropriate for the degree ~~will normally have the degree for which the student is registered and be from the Department in which the student is enrolled~~.

C) COURSES

The PhD degree is primarily a research degree; for that reason, course work commonly comprises a smaller proportion of the total than is the case at the level of the Master's degree. The graduate program of each graduate student is specific to the student's research requirements and as such relies on the student's Supervisory Committee to identify the optimal set of courses unique to the student's program.

Prescribed Studies

In the Faculty of Veterinary Medicine, substantive courses are graduate level courses assigned a minimum of two credit hours. In the PhD program students are required to complete courses totalling a minimum of 12 credit hours. Within this course complement there must be at least four substantive courses and the appropriate departmental Seminar course (one total credit for the course that is completed over the first 9 semesters). Recognizing that it is the responsibility of the student and their supervisor, with input from their Supervisory Committee, to propose courses that best support the development of the student's research skills proficiency, the AVC Graduate Studies and Research Committee may approve a justified reduction in the requirement of four substantive courses, twelve total credits, or both. Approval for taking fewer than six total credits would be granted only under exceptional circumstances.

Normally, ~~O~~only one of the substantive courses may be a Directed Studies course unless the Supervisory Committee and the AVC Graduate Studies and Research Committee agree that it is in the best interests of the student to take more than one Directed Studies to ensure appropriate skills development in the field of study to complete their degree.

All students are expected to complete VHM 8010 (Veterinary Biostatistics) unless comparable training has

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All students are expected to complete VHM 8010 (Veterinary Biostatistics) unless comparable training has been completed prior to entry into the program.

In some cases, on the recommendation of the Supervisory Committee and with the approval of the Graduate Studies and Research Committee, exemptions may be granted for some of the course requirement in recognition of previous academic work.

For graduate credit, the courses selected must be acceptable to the department and the Graduate Studies and Research Committee. These "substantive" courses and/ or general examinations comprise the candidate's prescribed studies, in which the student must obtain an overall average grade of at least second-class standing (see Grades in General Regulations section).

A department may require examinations (oral and/or written), from time to time, to evaluate the student's progress in their overall program.

Additional Courses

In addition to these prescribed studies, the candidate may undertake to achieve satisfactory standings in courses supportive of the special discipline. These courses may be at either the undergraduate or the graduate level. The standings obtained in them will not affect the average grade of the prescribed studies. When a student is required to register in a seminar or colloquium course in more than one semester, the record will show a grade or a designation of "In Progress" for semesters prior to completion of the course and "Pass" or "Fail" for the final semester.

been completed prior to entry into the program or a more appropriate alternative statistics is proposed by the Supervisory Committee and approved by the AVC Graduate Studies and Research Committee. Approved waivers of biostatistics courses may lower the total number of graduate level credits during the PhD program at UPEI if supported by the student's Supervisory Committee and approved by the AVC Graduate Studies and Research Committee. In the case of a waiver, it will not be necessary to replace a statistics course with a non-statistics course unless the student's Supervisory Committee deems the student deficient in another important field. In some cases, on the recommendation of the Supervisory Committee and with the approval of the AVC Graduate Studies and Research Committee, exemptions may be granted for some of the course requirements in recognition of previous academic work, as would be the case for students who enter the PhD program with a MSc if the previous degree program provided graduate-level courses applicable to their current PhD research.

For graduate credit, the courses selected must be acceptable to the department and the overall graduate program approved by and the AVC Graduate Studies and Research Committee as early as feasible in the program and not later than the end of the first full semester of study. These substantive courses and/ or general examinations comprise the candidate's prescribed studies. in which the student must obtain an overall average grade of at least second-class standing (see Grades in General Regulations section)

A department may require examinations (oral and/or written), from time to time, to evaluate the student's progress in their overall program.

Additional Courses

In addition to these prescribed studies, the candidate may undertake to achieve satisfactory standings in courses supportive of the special discipline. These courses may be at either the undergraduate or the graduate level. The standings obtained in them will not affect the average grade of the prescribed studies. When a student is required to register in a seminar or colloquium course in more than one semester, the record will show a grade or a designation of "In Progress" for semesters prior to completion of the course and "Pass" or "Fail" for the final semester. The student will register in the seminar course every semester until all other PhD degree requirements have been met or nine semesters, whichever occurs first. With the consent of the

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With the consent of the Supervisory Committee, and of the instructor and the Department Chair concerned, a student may register for, and audit, all or part of a course. It is understood that the student will attend lectures as prescribed, but will not write any examination or receive any grade. Such a course may be recorded as an additional course, identified by AUD.

D) THE THESIS

Research

In the total program of a doctoral student it is expected that the major part of the time be devoted to research in fulfilment of the thesis requirement. The research proposal should be formulated at as early a date as possible and be presented to the Supervisory Committee for approval. Research involving the use of animals must follow the Guidelines of the Canadian Council on Animal Care.

When it is necessary for the research, or some of it, to be conducted off-campus, the arrangements are subject to the prior approval of the Chair of the Department in which the student is registered.

Comprehensive Examination

At as early a date as may be feasible in each case, and in all cases no later than the final semester of the residency requirement (i.e., the 6th semester after the Master's degree or the 8th semester after the honours baccalaureate), the student is required to take an examination to assess his or her knowledge in that branch of learning embracing the subject. The examination will ordinarily be in two parts, one written and one oral.

The Comprehensive Examination is an examination by the academic unit in which the student is enrolled (as

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Supervisory Committee, and of the instructor and the Department Chair concerned, a student may register for, and audit, all or part of a course. It is understood that the student will attend lectures as prescribed, but will not write any examination or receive any grade. Such a course may be recorded as an additional course, identified by AUD.

D) THE THESIS

Research

In the total program of a doctoral student it is expected that the major part of the time be devoted to research in fulfilment of the thesis requirement. The research proposal should be formulated at as early a date as possible and be presented to the Supervisory Committee for approval. Research must meet all compliance approval requirements, including (but not limited to) involving the use of animals must follow the Guidelines of the Canadian Council on Animal Care, monitored by the UPEI Animal Care Committee (ACC), all legislation related to biohazards and the UPEI Biosafety Policy, monitored by the UPEI Institutional Biosafety Committee (IBC), and the Tri-Council Policy Statement on Ethical Conduct for Research Involving Humans, monitored by the UPEI Research Ethics Board. When it is necessary for the For research, or some of it, to be conducted off-campus, direct and frequent contact with the student's Supervisor and Supervisory Committee must be maintained and the arrangements are subject to the prior approval of the Chair of the Department in which the student is registered and the Associate Dean of AVC Graduate Studies and Research.

Comprehensive Examination

At as early a date as may be feasible in each case, and in all cases, no later than the final semester of the residency requirement (i.e., the 6th semester after first registration following the Master's degree or the 8th semester after first registration following the honours baccalaureate), the student is required to take their comprehensive examination. Deviation from this schedule must be approved by the AVC Graduate Studies and Research Committee. The comprehensive examination is an examination to assess his or her the student's knowledge in that branch of learning embracing the subject and. The examination will ordinarily occur be in two parts, one written and one oral.

The Comprehensive Examination is an examination by the Faculty of Veterinary Medicine academic unit in

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distinct from an examination by the Supervisory Committee).

Upon completing the Comprehensive Examination satisfactorily, the student is deemed to have met the Department standards, and then becomes a candidate for the PhD degree. The Examining Committee, appointed by the Chair of the academic unit concerned, consists of some or all of the members of the Supervisory Committee, together with two additional members of the Graduate Faculty, at least one of whom must be a member of the unit. The Chair of the academic unit concerned serves as Chair of the Examining Committee, and is responsible for making all arrangements. As a Comprehensive Examination, consideration is to be given to:

1) the student's knowledge of the subject matter and ability to integrate the material derived from his or her studies; and,

2) to the student's ability and promise in research. The Examining Committee, therefore, will receive from the Supervisory Committee a written evaluation of the quality of the student's performance to date in research and of the student's potential as a researcher. The Examining Committee will determine the relative importance to be given to these two major components of the Comprehensive Examination.

The results of the Comprehensive Examination will be reported to the Associate Dean of Graduate Studies and Research through the Chair of the academic unit. The examination may be repeated once within a program, and if the student fails a second time, further registration in the PhD program will be denied.

Thesis

Each candidate for the degree of Doctor of Philosophy shall submit a thesis, written by the candidate, on the research carried out by the candidate on the approved topic. The thesis is expected to be a significant contribution to knowledge in its field, and the candidate must indicate in what ways it is a contribution. The thesis must demonstrate mature scholarship and critical judgement on the part of the candidate, and it must

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~~which the student is enrolled~~ (as distinct from an examination by the Supervisory Committee).

Upon completing the Comprehensive Examination satisfactorily, the student is deemed to have met the <u>Faculty of Veterinary Medicine</u> ~~Department~~ standards, and then becomes a candidate for the PhD degree. The Examining Committee, <u>and its Chair will be,</u> ~~appointed~~ <u>proposed</u> by the Chair of the <u>department</u> ~~academic unit concerned~~ <u>and approved by the Associate Dean of AVC Graduate Studies and Research.</u> ~~.~~ <u>The Examining Committee</u> consists of some or all of the members of the Supervisory Committee, together with two additional members of the Graduate Faculty, at least one of whom must be a member of the ~~unit~~ <u>department</u>. The Chair ~~of the academic unit concerned~~ ~~serves as Chair~~ of the Examining Committee, ~~and~~ is responsible for making all arrangements. As a Comprehensive Examination, consideration is to be given to:

1) the student's knowledge of the subject matter and ability to integrate the material derived from ~~his or her~~ <u>their</u> studies; and,

2) the student's ability and promise in research. The <u>Associate Dean of AVC Graduate Studies and Research</u> ~~Examining Committee~~, therefore, will receive from the Supervisory Committee a written evaluation of the quality of the student's performance to date in research and of the student's potential as a researcher. <u>This evaluation will be shared with the Examining Committee.</u> The Examining Committee will determine the relative importance to be given to these two major components of the Comprehensive Examination.

The results of the Comprehensive Examination will be reported to the Associate Dean of Graduate Studies and Research through the <u>Department Chair</u> ~~of the academic unit~~. The examination may be repeated once within a program, and if the student fails a second time, further registration in the PhD program will be denied.

Thesis

Each candidate for the degree of Doctor of Philosophy shall submit a thesis, written by the candidate, on the research carried out by the candidate on the approved topic. The thesis is expected to be a significant contribution to knowledge in its field, and the candidate must indicate in what ways it is a contribution. The thesis must demonstrate mature scholarship and critical judgement on the part of the candidate, and it must indicate an ability to express oneself in a satisfactory

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indicate an ability to express oneself in a satisfactory literary style. Approval of the thesis is taken to imply that it is judged to be sufficiently meritorious to warrant publication in reputable scholarly media in the field.

literary style. Approval of the thesis is taken to imply that it is judged to be sufficiently meritorious to warrant publication in reputable scholarly media in the field. <u>The thesis style and formatting must be approved by the student's Supervisory Committee and must conform to the UPEI Faculty of Graduate Studies thesis guidelines</u>.

Examination and Publication

For each doctoral thesis, an External Examiner from outside the University is appointed by the Associate Dean of Graduate Studies and Research in consultation with the Supervisor and the Department Chair. Prior to the exam, the External Examiner will submit a written appraisal of the thesis to the Associate Dean of Graduate Studies and Research. This brief report will summarize their evaluation of the thesis and normally include a discussion of the scientific significance of the thesis with comments regarding its theoretical framework, methodology, findings, and interpretations. The report will consider its academic standard and quality, reflecting that the candidate meets the minimum requirements to qualify as a researcher, considering the candidate's formulation of research questions, logical and original approaches to testing stated hypotheses, and understanding of current methods and their limitations.

The External Examiner is expected to attend the Final Oral Examination. However, when an External Examiner is unable to attend the Final Oral Examination within a reasonable time frame, the Associate Dean of Graduate Studies and Research, in consultation with the Chair of the Examination Committee and the Chair of the Department, may permit examination via videoconference. Honoraria and expenses are paid as per University policy in relation to the duties involved.

Procedures

The thesis may be submitted at any time of the year, but candidates are advised to allow ample time for revision and examination. It is understood that, as the thesis is being written, the candidate is in regular communication with the Supervisory Committee. In due time, a draft emerges which is deemed to be ready for examination. The candidate then formally requests examination, endorsed by the Supervisory Committee (maximum of one dissenting committee member) and the Departmental Chair, and a copy of this final draft is sent to the External Examiner as "fair copy" of the thesis.

Examination and Publication

For each doctoral thesis, an External Examiner from outside the University is appointed by the <u>AVC</u> Associate Dean of Graduate Studies and Research in consultation with the Supervisor and the Department Chair. Prior to the exam, the External Examiner will submit a written appraisal of the thesis to the Associate Dean of Graduate Studies and Research. This brief report will summarize their evaluation of the thesis and normally include a discussion of the scientific significance of the thesis with comments regarding its theoretical framework, methodology, findings, and interpretations. The report will consider its academic standard and quality, reflecting that the candidate meets the minimum requirements to qualify as a researcher, considering the candidate's formulation of research questions, logical and original approaches to testing stated hypotheses, and understanding of current methods and their limitations.

The External Examiner is expected to attend the Final Oral Examination. However, when an External Examiner is unable to attend the Final Oral Examination within a reasonable time frame, the Associate Dean of Graduate Studies and Research, in consultation with the Chair of the ~~Examination~~ <u>Examining</u> Committee and the Chair of the Department, may permit examination via videoconference. Honoraria and expenses are paid as per University policy in relation to the duties involved.

Procedures

The thesis may be submitted at any time of the year, but candidates are advised to allow ample time for revision and examination. It is understood that, as the thesis is being written, the candidate is in regular communication with the <u>Supervisor and</u> Supervisory Committee. In due time, a <u>final</u> draft emerges which is deemed to be ready for examination. The <u>AVC</u> Associate Dean of Graduate Studies and Research receives this final draft from the candidate ~~then~~ <u>and a</u> formal~~ly~~ request~~s~~ <u>for the</u> examination, endorsed by the Supervisory Committee (maximum of one dissenting committee member) and the Departmental Chair~~,~~ <u>.</u> ~~and~~ <u>A</u> copy of this final draft is sent <u>by the AVC Associate Dean of Graduate Studies</u>

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Normally within one week of receiving the thesis, the External Examiner will communicate to the Associate Dean GSR their opinion of the overall acceptability of the thesis going forward to examination. If the thesis is approved, at this stage, arrangements for the Final Oral Examination will be finalized by the Graduate Studies and Research Office. It is understood that as a result of the Final Oral Examination, the entire examination committee will be involved in decisions about whether the candidate satisfies the criteria for the degree which may include corrections to produce a revised final draft of the thesis.

The Final Oral Examination

The Final Oral Examination is devoted chiefly to the defence of the doctoral thesis. It is a Faculty (as distinct from a departmental) examination, for which the arrangements are the responsibility of the Office of the Associate Dean of Graduate Studies and Research. The Final Oral Examination is conducted by a Committee consisting of five members, as follows:

- a member of the graduate faculty who is not a member of the Supervisory Committee appointed to act as Chair by the Associate Dean of Graduate Studies and Research in consultation with the Department Chair;

- the External Examiner;

- a member of the graduate faculty who is not a member of the Supervisory Committee, selected by the Departmental graduate faculty;

- two members of the student's Supervisory Committee, selected by the Supervisory Committee. Normally, one member shall be from a Department other than that in which the student is registered.

and Research to the External Examiner as "fair copy" of the thesis. Normally within one week of receiving the thesis, the External Examiner will communicate to the ~~AVC~~ Associate Dean GSR their opinion of the overall acceptability of the thesis going forward to examination and~~. If the thesis is approved, at this stage,~~ arrangements for the Final Oral Examination will <u>then</u> be finalized by the ~~AVC~~ Graduate Studies and Research Office. <u>If the External Examiner deems the thesis to be unacceptable, the supervisory committee will be informed and the final oral examination may be deferred to a later date.</u> It is understood that as a result of the Final Oral Examination, the entire examination committee will be involved in decisions about whether the candidate satisfies the criteria for the degree which may include corrections to produce a revised final <u>version</u> ~~draft~~ of the thesis.

The Final Oral Examination

The Final Oral Examination is devoted chiefly to the defence of the doctoral thesis. It is a Faculty <u>level</u> ~~(as distinct from a departmental)~~ examination, for which the arrangements are the responsibility of the Office of the Associate Dean of <u>AVC</u> Graduate Studies and Research. The Final Oral Examination is conducted by a<u>n Examining</u> Committee consisting of five members, as follows:

- a member of the graduate faculty who is not a member of the Supervisory Committee appointed to act as Chair by the Associate Dean of <u>AVC</u> Graduate Studies and Research in consultation with the Department Chair;

- the External Examiner;

- a member of the graduate faculty who is not a member of the Supervisory Committee, ~~selected~~ <u>appointed</u> by the <u>Associate Dean of AVC Graduate Studies and Research in consultation with the</u> Department~~al graduate faculty~~ <u>Chair</u>;

- two members of the student's Supervisory Committee, ~~selected~~ <u>proposed</u> by the Supervisory Committee <u>and appointed by the Associate Dean of AVC Graduate Studies and Research. One Supervisor or Co-Supervisor may fill the role of the one from the Supervisory Committee, but not both.</u> Normally, one member shall be from a Department other than that in which the student is registered.

CALENDAR & CURRICULUM CHANGE   Motion #18

Normally, the Associate Dean of Graduate Studies and Research or his/her designate will attend the Examination. The Examination is normally open to the public but members of the audience may question the candidate only upon invitation of the Chair of the Committee. Normally the Examination is preceded by a public presentation of the research results.	Normally, the Associate Dean of Graduate Studies and Research or ~~his/her~~ their designate will attend the Examination. The Examination is ~~normally~~ open to the public except under exceptional circumstances recommended by the Associate Dean of AVC Graduate Studies and Research and approved by the Dean of UPEI Faculty of Graduate Studies. ~~but m~~ Members of the audience may question the candidate only upon invitation of the Chair of the Committee. Normally the Examination is preceded by a public presentation of the research results.
The members of the Examination Committee, including the External Examiner, report individually on both the defence and the thesis, the candidate being deemed to have passed if not more than one of the five Examiners votes negatively. An abstention is regarded as a negative vote. Concurrently, the members sign the Certificate of Approval, to be submitted with the approved thesis in its final form to the Associate Dean of Graduate Studies and Research. The report to the Associate Dean will record the decision as "unsatisfactory," or "satisfactory." If "unsatisfactory," the candidate may be given the opportunity of a second attempt. A second "unsatisfactory" will terminate candidacy at this University.	The members of the ~~Examination~~ Examining Committee, including the External Examiner, report individually on both the defence and the thesis, the candidate being deemed to have passed and the thesis approved if not more than one of the five Examiners votes negatively. An abstention is regarded as a negative vote. ~~Concurrently, the members sign t~~The signed Certificate of Approval~~, to be~~ is submitted with the approved thesis in its final form to the Associate Dean of AVC Graduate Studies and Research. The report to the Associate Dean will record the decision as "unsatisfactory," or "satisfactory." If "unsatisfactory," the candidate may be given the opportunity of a second attempt. A second "unsatisfactory" will terminate candidacy at this University.

Rationale for Change: The proposed revisions clarify responsibilities and recognize the current state of PhD program approvals that are administered by the AVC-GSR Office. It also standardizes previously ambiguous time limits and describes processes for extensions to be granted. The current calendar already allows a reduction in courses based on the approval of the AVC GSR Committee. These proposed changes clarify the conditions and reemphasize that it is only based on the justification put forward to the AVC-GSR Committee. Since the courses are meant to establish the conditions for success in the student's research, we have always relied upon the Supervisory Committee to propose specific sets of courses tailored to the student's program. The already rigorous process at AVC recognizes that each student is provided unique programming tailored to their specific research. These proposed changes clarify the conditions and reemphasize that course requirements are maintained but can be reduced only when justified and approved by the AVC-GSR Committee. It has been recognized many times that PhD students who already have a MSc are searching for graduate courses to meet the minimum quantity requirement even when it is clearly not in their best interest to add more courses. This is extending the duration of their program needlessly. The proposed revisions reemphasize that the AVC GSR Committee is the oversight body and Supervisory Committees are advisory bodies for structuring each program. Similarly, the number of courses has always been approached as three *plus* biostats, so the proposed changes recognize that if a student receives a waiver for biostats, then they would not need to replace biostats with another course *unless* the Supervisory Committee considered it beneficial to the student's program. Lastly, other proposed changes contribute to the gradual harmonization of all graduate programs under the AVC-GSR, which is the ultimate goal agreed upon by the departments.

CALENDAR & CURRICULUM CHANGE   Motion #18

Effective Term: Fall 2024

Implications for Other Programs: This section is specific to Veterinary Medicine PhD and does not impact other programs or Faculties.

Impact on Students Currently Enrolled: This has been discussed with graduate students and the proposed changes are considered helpful in clarifying the program without negatively influencing the rigor of the program.

Authorization   *Date:*

Departmental Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty/School Approval: AVC Graduate Studies & Research	March 30, 2023
Faculty Dean's Approval: John VanLeeuwen	March 30, 2023
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	August 1st, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

SUMMARY OF REGISTRAR'S OFFICE MOTION #'S 19-24

Academic Calendar Dates 2023-2024
Academic Calendar Dates 2024-2025
Academic Calendar Dates 2025-2026
Academic Regulation #3 Year of Standing
Mature Applicant
Readmission to UPEI

CALENDAR & CURRICULUM CHANGE   Motion #19

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **N/A**

MOTION: To approve Academic Dates for 2023-2024 – all programs except Doctor of Veterinary Medicine.

UPEI Calendar Dates 2023-2024
FALL SEMESTER (September–December 2023)
All programs except Doctor of Veterinary Medicine

SEPTEMBER 2023
6 Wednesday	Classes Begin
10 Sunday	**Final** date to apply to graduate for Fall Semester.
15 Friday	**FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All Fall Semester Fees due.**
30 Saturday	National Day for Truth and Reconciliation.

OCTOBER 2023
2 Monday	Holiday in lieu of National Day for Truth and Reconciliation. No Classes.
9 Monday	Thanksgiving Day. No Classes.
10-13 (Tues-Fri)	Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**
31 Tuesday	**Last** day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

NOVEMBER 2023
13 Monday	Holiday in lieu of Remembrance Day. No Classes

DECEMBER 2023
6 Wednesday	**Final Day of Fall Semester Classes**	**60 Teaching Days**
9-19 (Sat-Tues)	****EXAMINATIONS**. No examinations will be held during the period 23 November to 9 December inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.	
10 Sunday	No Exams.	
17 Sunday	Exams afternoon and evening only.	
22 Friday	End of Fall Semester. Course grades to be submitted to Registrar's Office by noon on this date.	
31 Sunday	**Final** date to apply to graduate for Winter Semester for the May Convocations.	

WINTER SEMESTER (January–May 2024)
All programs except Doctor of Veterinary Medicine

JANUARY 2024
8 Monday	Classes Begin

CALENDAR & CURRICULUM CHANGE   Motion #19

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19 Friday | **FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All January Semester Fees Due.**

FEBRUARY 2024

19 Monday	Islander Day. No Classes.
20-23 (Tues-Fri)	Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**
20 Tuesday	**Registration** begins for **2024 Summer**
26 Monday	Classes resume
29 Thursday	Last day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

MARCH 2024

29 Friday	Good Friday. No Classes.

APRIL 2024

1 Monday	Easter Monday. No Classes.
9 Tuesday	**Final Day** of Winter Semester Classes **60 Teaching Days**
12-22 (Fri-Mon)	****EXAMINATIONS.** No examinations will be held during the period 25 March to 9 April inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.
14 Sunday	No exams.
21 Sunday	Exams afternoon and evening only.
25 Thursday	End of Winter Semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.
29 Monday	Course grades for third year, second year, and first year students to be submitted to Registrar's Office by noon on this date.

MAY 2024

14 Tuesday	**CONVOCATION MORNING (Faculty of Veterinary Medicine and Faculty of Nursing)**
15 Wednesday	**CONVOCATION MORNING (Faculty of Business and Faculty of Engineering)**
16 Thursday	**CONVOCATION MORNING (Faculty of Arts, Faculty of Education, and Faculty of Graduate Studies (MGA only)**
17 Friday	**CONVOCATION MORNING (Faculty of Science)**
21 Tuesday	**Registration** date for students with 4th year standing
23 Thursday	**Registration** date for students with 3rd year standing
27 Monday	**Registration** date for students with 2nd year standing
28 Tuesday	**Registration** date for all other students

SUMMER SEMESTER (May-August 2024)

FEBRUARY 2024

20 Tuesday	**REGISTRATION** begins for **2024 Summer Semester**

FIRST SUMMER SEMESTER 2024
MAY 2024

CALENDAR & CURRICULUM CHANGE   Motion #19

6 Monday	**First Summer Semester** classes begin
10 Friday	Last day to register late for First Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections
20 Monday	Victoria Day – No classes
30 Thursday	Last day to discontinue from First Summer semester courses*

JUNE 2024

13 Thursday	**Final Day of** First Summer Semester Classes	**28 Teaching Days**
17-18 (Mon-Tues)	**Exams** for First Summer Semester	
21 Friday	First Summer Semester grades must be submitted to Registrar's Office by noon	

SECOND SUMMER SEMESTER 2024
JUNE 2024

24 Monday	**Second Summer Semester** classes begin
28 Friday	Last day to register late for Second Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections; **Final date** to apply to graduate for Summer Semester for the first meeting of Senate in September

JULY 2024

1 Monday	Canada Day. No Classes
18 Thursday	Last day to discontinue from Second Summer Semester courses*

AUGUST 2024

1 Thursday	**Final Day of Second Summer Semester Classes**	**28 Teaching Days**
5-6 (Mon-Tues)	Exams for Second Summer Semester courses	
9 Friday	Second Summer Semester grades must be submitted to the Registrar's Office by noon	

*For courses that begin on the dates prior to the regularly scheduled Summer Semester dates, and for regularly scheduled summer semester courses, please contact the Registrar's Office for refund schedule.
**Should a final exam, scheduled within the exam period, be cancelled due to storm conditions or other unforeseen circumstances, the Registrar's Office will reschedule the exam. Cancelled exams will be rescheduled to the earliest possible date within the exam period (normally, this would occur at the end of the exam period to avoid other previously scheduled exams). Updates will be posted to the University website.

<u>**Rationale for Change**</u>: N/A	<u>**Effective Term**</u>: FALL 2023
<u>**Implications for Other Programs**</u>: N/A	<u>**Impact on Students Currently Enrolled**</u>: N/A

Authorization   *Date:*

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #20

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **N/A**

MOTION: To approve the tentative Academic Dates for 2024-2025 – all programs except <u>Doctor of </u>Veterinary Medicine.

UPEI Calendar Dates 2024-2025
FALL SEMESTER (September–December 2024)
All programs except <u>Doctor of</u> Veterinary Medicine

SEPTEMBER 2024
4 Wednesday	Classes Begin
8 Sunday	Fi**nal** date to apply to graduate for Fall Semester.
13 Friday	**FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All Fall Semester Fees due.**
30 Monday	National Truth & Reconciliation Day. No Classes.

OCTOBER 2024
14 Monday	Thanksgiving Day. No Classes.
15-18 (Tues-Fri)	Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**
31 Thursday	**Last** day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

NOVEMBER 2024
11 Monday	Remembrance Day. No Classes.

DECEMBER 2024
5 Thursday	**Final Day of Fall Semester Classes 60 Teaching Days**
10-19 (Tues-Thur)	****EXAMINATIONS**. No examinations will be held during the period 22 November to 5 December inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.
15 Sunday	Exams afternoon and evening only.
23 Monday	End of Fall Semester. Course grades to be submitted to Registrar's Office by noon on this date.
31 Tuesday	**Final** date to apply to graduate for Winter Semester for the May Convocations.

WINTER SEMESTER (January–May 2025)
All programs except <u>Doctor of</u> Veterinary Medicine

JANUARY 2025
6 Monday	Classes Begin
17 Friday	**FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All January Semester**

CALENDAR & CURRICULUM CHANGE   Motion #20

Fees Due.

FEBRUARY 2025

17 Monday   Islander Day. No Classes.
18-21 (Tues-Fri)   Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**
18 Tuesday   **Registration** begins for **2025 Summer**
24 Monday   Classes resume
28 Friday   Last day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

APRIL 2025

4 Friday   **Final Day** of Winter Semester Classes   **60 Teaching Days**
9-23 (Wed-Wed)   ****EXAMINATIONS.** No examinations will be held during the period 24 March to 4 April inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.
13 Sunday   No exams.
18 Friday   Good Friday. No Classes.
21 Monday   Easter Monday. No Classes.
28 Monday   End of Winter Semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.

MAY 2025

5 Monday   Course grades for third year, second year, and first year students to be submitted to Registrar's Office by noon on this date.
13 Tuesday   **CONVOCATION MORNING (Faculty of Veterinary Medicine and Faculty of Nursing)**
14 Wednesday   **CONVOCATION MORNING (Faculty of Business and Faculty of Engineering)**
15 Thursday   **CONVOCATION MORNING (Faculty of Arts, Faculty of Education, and Faculty of Graduate Studies (MGA only)**
16 Friday   **CONVOCATION MORNING (Faculty of Science)**

20 Tuesday   **Registration** date for students with 4th year standing
22 Thursday   **Registration** date for students with 3rd year standing
26 Monday   **Registration** date for students with 2nd year standing
27 Tuesday   **Registration** date for all other students

SUMMER SEMESTER (May-August 2025)

FEBRUARY 2025
18 Tuesday   **REGISTRATION** begins for **2025 Summer**

FIRST SUMMER SEMESTER 2025
MAY 2025
12 Monday   First Summer Semester classes begin
16 Friday   Last day to register late for First Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections
19 Monday   Victoria Day. No Classes.

CALENDAR & CURRICULUM CHANGE   Motion #20

JUNE 2025

5 Thursday	Last day to discontinue from First Summer semester courses*	
19 Thursday	**Final Day of First Summer Semester Classes**	**28 Teaching Days**
23-24 (Mon-Tues)	Exams for First Summer Semester	
27 Friday	First Summer Semester grades must be submitted to Registrar's Office by noon	

SECOND SUMMER SEMESTER 2025

30 Monday   Second Summer Semester classes begin

JULY 2025

1 Monday	Canada Day. No Classes.
4 Friday	Last day to register late for Second Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections.
24 Thursday	Last day to discontinue from Second Summer Semester courses*
27 Sunday	**Final date** to apply to graduate for Summer Semester.

AUGUST 2025

7 Thursday	**Final Day of Second Summer Semester Classes**	**28 Teaching Days**
11-12 (Mon-Tues)	Exams for Second Summer Semester courses	
15 Friday	Gold Cup and Saucer Day. No classes.	
18 Monday	Second Summer Semester grades must be submitted to the Registrar's Office by noon	

*For courses that begin on the dates prior to the regularly scheduled Summer Semester dates, and for regularly scheduled summer session courses, please contact the Registrar's Office for refund schedule.

**Should a final exam, scheduled within the exam period, be cancelled due to storm conditions or other unforeseen circumstances, the Registrar's Office will reschedule the exam. Cancelled exams will be rescheduled to the earliest possible date within the exam period (normally, this would occur at the end of the exam period to avoid other previously scheduled exams). Updates will be posted to the University website.

Rationale for Change: N/A

Effective Term: FALL 2024   **Implications for Other Programs**: N/A

Impact on Students Currently Enrolled: N/A

Authorization	*Date:*
Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE   Motion #21

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **N/A**

MOTION: To approve the tentative Academic Dates for 2025-2026 – all programs except Doctor of Veterinary Medicine.

UPEI Calendar Dates 2025-2026

FALL SEMESTER (September–December 2025)
All programs except Doctor of Veterinary Medicine

SEPTEMBER 2025

3 Wednesday	Classes Begin
7 Sunday	**Final** date to apply to graduate for Fall Semester
12 Friday	**FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All Fall Semester Fees due.**
30 Tuesday	National Day for Truth and Reconciliation. No classes

OCTOBER 2025

13 Monday	Thanksgiving Day. No Classes.
14-17 (Tues-Fri)	Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**
31 Friday	**Last** day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

NOVEMBER 2025

11 Tuesday	Remembrance Day. No Classes.

DECEMBER 2025

4 Wednesday	**Final Day of Fall Semester Classes 60 Teaching Days**
9-18 (Tues-Thurs)	****EXAMINATIONS**. No examinations will be held during the period 21 November to 4 December inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.
14 Sunday	Exams afternoon and evening only.
23 Tuesday	End of Fall Semester. Course grades to be submitted to Registrar's Office by noon on this date.
31 Wednesday	**Final** date to apply to graduate for Winter Semester for the May Convocations.

WINTER SEMESTER (January–May 2026)
All programs except Doctor of Veterinary Medicine

JANUARY 2026

12 Monday	Classes Begin
23 Friday	**FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All January Semester**

CALENDAR & CURRICULUM CHANGE   Motion #21

Fees Due.

FEBRUARY 2026

16 Monday	Islander Day. No Classes.
17-20 (Tues-Fri)	Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**
17 Tuesday	**Registration** begins for **2026 Summer**
23 Monday	Classes resume
27 Friday	Last day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

APRIL 2026

3 Friday	Good Friday. No Classes.
6 Monday	Easter Monday. No Classes.
14 Tuesday	**Final Day** of Winter Semester Classes **60 Teaching Days**
17-27 (Fri-Mon)	****EXAMINATIONS.** No examinations will be held during the period 30 March to 14 April inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.
30 Thursday	End of Winter Semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.

MAY 2026

4 Monday	Course grades for third year, second year, and first year students to be submitted to Registrar's Office by noon on this date.
12 Tuesday	**CONVOCATION MORNING (Faculty of Veterinary Medicine and Faculty of Nursing)**
13 Wednesday	**CONVOCATION MORNING (Faculty of Business and Faculty of Engineering)**
14 Thursday	**CONVOCATION MORNING (Faculty of Arts, Faculty of Education, and Faculty of Graduate Studies (MGA only)**
15 Friday	**CONVOCATION MORNING (Faculty of Science)**
19 Tuesday	**Registration** date for students with 4th year standing
21 Thursday	**Registration** date for students with 3rd year standing
25 Monday	**Registration** date for students with 2nd year standing
26 Tuesday	**Registration** date for all other students

SUMMER SEMESTER (May-August 2026)

FEBRUARY 2026

17 Tuesday	**REGISTRATION** begins for **2026 Summer**

FIRST SUMMER SEMESTER 2026
MAY 2026

11 Monday	First Summer Semester classes begin
15 Friday	Last day to register late for First Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections
18 Monday	Victoria Day. No Classes.

CALENDAR & CURRICULUM CHANGE   Motion #21

JUNE 2026
4 Thursday	Last day to discontinue from First Summer semester courses*
18 Thursday	**Final Day of First Summer Semester Classes 28 Teaching Days**
22-23 (Mon-Tues)	Exams for First Summer Semester
26 Friday	First Summer Semester grades must be submitted to Registrar's Office by noon

SECOND SUMMER SEMESTER 2026

JUNE 2026
29 Monday	Second Summer Semester classes begin

JULY 2026
1 Wednesday	Canada Day. No Classes.
3 Friday	Last day to register late for Second Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections;
17 Friday	**Final date** to apply to graduate for Summer Semester
23 Thursday	Last day to discontinue from Second Summer Semester courses*

AUGUST 2026
6 Thursday	**Final Day of Second Summer Semester Classes 28 Teaching Days**
10-11(Mon-Tues)	Exams for Second Summer Semester courses
14 Friday	Second Summer Semester grades must be submitted to the Registrar's Office by noon
21 Friday	Gold Cup Saucer Day. No classes

*For courses that begin on the dates prior to the regularly scheduled Summer Semester dates, and for regularly scheduled summer semester courses, please contact the Registrar's Office for refund schedule.

**Should a final exam, scheduled within the exam period, be cancelled due to storm conditions or other unforeseen circumstances, the Registrar's Office will reschedule the exam. Cancelled exams will be rescheduled to the earliest possible date within the exam period (normally, this would occur at the end of the exam period to avoid other previously scheduled exams). Updates will be posted to the University website.

Rationale for Change: N/A   **Effective Term:** FALL 2025

Implications for Other Programs: N/A   **Impact on Students Currently Enrolled:**   N/A

Authorization   *Date:*

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE   Motion #22

Revision is for a: **Academic Regulation Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Academic Regulation #3 Year Standing**

MOTION: To update Academic Regulation #3 Year of Standing to reflect programs that have distinct progress markers for Year Standing.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
3. Year of Standing Students are categorized as First, Second, Third, or Fourth-Year students. The categories are based on completed semester-hours of study, as follows: • First Year (0 – 20 semester hours) • Second Year (21 – 50 semester hours) • Third Year (51 – 80 semester hours) • Fourth Year (81+ semester hours) This designation does not mean that all degree requirements for a given year of a program have been met; nor does it refer to the number of years a student has studied at UPEI.	**3. Year of Standing** All Undergraduate degree programs, except those Program exceptions noted below, are guided by this regulation with respect to Year Standing. Students are categorized as First, Second, Third, or Fourth-Year students. The categories are based on completed semester-hours of study, as follows: • First Year (0 – 20 semester hours) • Second Year (21 – 50 semester hours) • Third Year (51 – 80 semester hours) • Fourth Year (81+ semester hours) This designation does not mean that all degree requirements for a given year of a program have been met; nor does it refer to the number of years a student has studied at UPEI. **Program exceptions:** Bachelor of Science in Nursing • First Year enrolled in 1000 level Nursing courses • Second Year = Completion of 1st Year requirements including NURS-1010 & NURS-1020 • Third Year = Completion of all 2000-level Nursing courses • Fourth Year = Completion of all 3000-level Nursing courses Accelerated Bachelor of Science in Nursing • First Year (January to December) = Enrolled in NURS-1030 to NURS-3040

CALENDAR & CURRICULUM CHANGE   Motion #22

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
	• Second Year (January to December) = Enrolled in NURS-3050 to NURS-4040 Doctor of Veterinary Medicine • First Year enrolled in 1000 level courses • Second Year = Completion of Winter semester 1000-level courses • Third Year = Completion of Winter semester 2000-level courses • Fourth Year = Completion of Winter semester 3000-level courses Bachelor of Education • First Year (throughout program)

Rationale for Change: Greater clarity for how Year Standing is determined and reflected for programs that do not follow the standard structure published.

Effective Term: FALL 2023

Implications for Other Programs: None.

Impact on Students Currently Enrolled: None. Reflects process that has been followed for many years and is compliant with program requirements and progress criteria.

Authorization	*Date:*
Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	July 19, 2023

CALENDAR & CURRICULUM CHANGE   Motion #23

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Mature Applicants**

MOTION: To update the Mature Applicants section to more accurately reflect the intentions of this admission pathway to undergraduate studies.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
Mature applicants ***Mature applicants must be:*** - Canadian citizens or permanent residents of Canada - out of school for at least three years 21 years of age on or before the first day of classes. Students must submit transcripts of any high school and/or post-secondary work completed for the purposes of prerequisite checking and a resume outlining a) academic goals and b) academic and employment activities for the past three years. NOTE: Some programs require specific high school prerequisites for admission.	**Mature ~~a~~Applicants** *An applicant may be considered a Mature ~~a~~Applicant~~s~~ if they fulfill the following criteria ~~must be~~:* - Be a Canadian citizen~~s~~ or ~~p~~Permanent ~~r~~Residents of Canada - Be out of secondary school for at least three years - At least 21 years of age on ~~or before~~ the first day of classes. - Have fewer than 12 semester hours of eligible transfer credit. - Do not present the 5 high school courses used for admission or do not meet the minimum admission average in the 5 high school courses used for admission. - Are seeking admission to an eligible undergraduate program (only those that allow direct entry from high school). ~~Students must submit transcripts of any high school and/or post-secondary work completed for the purposes of prerequisite checking and a resume outlining a) academic goals and b) academic and employment activities for the past three years.~~ Note: Mature Applicant status is not available to students applying to the Doctor of Veterinary Medicine, Bachelor of Education programs or Bachelor of Science in Nursing programs. ~~NOTE:~~ Some programs require specific high school prerequisites (or equivalent) for admission. Mature Applicants must have successfully completed an acceptable course as noted (by program) below:

CALENDAR & CURRICULUM CHANGE   Motion #23

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
	<u>Bachelor of Integrated Studies:</u> • <u>No specific requirements</u> <u>Bachelor of Arts:</u> • <u>Academic Grade 12 English</u> <u>Bachelor of Business Administration</u> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> <u>Bachelor of Science:</u> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> • <u>2 Academic Grade 12 Science Subjects*</u> <u>Bachelor of Science Major in Kinesiology</u> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> • <u>Academic Grade 12 Chemistry</u> • <u>Academic Grade 12 Biology</u> <u>Bachelor of Science in Engineering (Sustainable Design Engineering):</u> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> • <u>2 of Academic Grade 12 Chemistry, Biology and/or Physics</u> <u>Bachelor of Environmental Studies</u> • <u>Academic Grade 12 English</u> <u>Bachelor of Science in Applied Climate Change and Adaptation</u> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u>

CALENDAR & CURRICULUM CHANGE   Motion #23

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
	• <u>2 Academic Grade 12 Science Subjects*</u> <u>Bachelor of Science in Biotechnology (Pathway 2):</u> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> • <u>2 Academic Grade 12 Science Subjects*</u> <u>Note: Successful completion of Grade 12 Chemistry (or equivalent) is required as a prerequisite for permission to register in CHEM-1110.</u> <u>Mature Applicants must submit transcripts from any post-secondary studies completed and must satisfy any other general admission criteria that may apply, including English Language Proficiency.</u> <u>* acceptable science subjects: Chemistry, Biology, Physics, Computer Science, Oceanography, Animal Science, Environmental Science</u>

Rationale for Change: To be more clear and directive to applicants about how to fulfill the admission requirements under this admission category.

Effective Term: FALL 2023   **Implications for Other Programs:** None

Impact on Students Currently Enrolled: None

Authorization   *Date:*

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	July 11, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #24

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Readmission**

MOTION: To update the language in the Readmission section to reflect long standing practices and intentions for returning undergraduate UPEI students.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
Readmission **(i) To UPEI** Students who have been absent from study for a period of more than 12 months are required to seek re-admission. A letter of activities, resumé, and transcripts for the time away are required for the application to be considered. Students re-admitted to the original or another program of study normally will follow the regulations in force at the time of original admission to UPEI. (See Regulation #2 on age of credits and validity for inclusion in degrees.) In addition, the Admissions Committee may attach specific and binding conditions to a student's performance to ensure that the normal standards of the degree requirements are met. Students who have been required to withdraw from UPEI or any other university or college may be considered for re-admission or admission after they have spent at least 12 months away from university and can provide satisfactory letters of recommendation from employers and/or others. A student re-admitted after being required to withdraw from UPEI or any other university will automatically be on academic probation. **(ii) Students Dismissed from Other Institutions** Students who have been academically dismissed from any other university or college will not be admitted to UPEI during the year following their dismissal or, if already admitted, will have their admission cancelled. Students may reapply for admission after one year away from formal academic study.	**Readmission** **(i) To UPEI** Students who have been absent from study for a period of ~~more than~~ 12 months are required to seek readmission <u>through the regular application process</u>. ~~A letter of activities, resumé, and transcripts for the time away are required for the application to be considered.~~ Students re-admitted <u>will follow the regulations and requirements as reflected in the Academic Calendar (Catalogue Year) in force in the semester to which they are readmitted</u> ~~to the original or another program of study normally will follow the regulations in force at the time of original admission to UPEI~~. (See Regulation #2 on <u>time limit to complete,</u> age of credits and ~~validity~~ <u>eligibility</u> for inclusion <u>in to fulfill current</u> ~~degrees.~~ <u>requirements)</u> In addition, ~~the Admissions Committee~~ <u>there</u> may <u>be</u> ~~attach~~ specific and binding conditions to a student's performance to ensure that the normal standards of the degree requirements are met. Students who have been required to withdraw from UPEI or any other university or college may be considered for readmission or admission after they have spent at least 12 months away from university ~~and can provide satisfactory letters of recommendation from employers and/or others~~. A student readmitted after being required to withdraw from UPEI or any other university will automatically be on academic probation. **(ii) Students Dismissed from Other Institutions** Students who have been academically dismissed from any other university or college will not be admitted to UPEI during the year following their dismissal or, if already admitted, will have their admission cancelled. Students may reapply for admission after <u>at least</u> one year away from formal academic study.

CALENDAR & CURRICULUM CHANGE

Motion #24

Rationale for Change: To bring this section up to date to reflect the current practice and intention to have returning students completing program/degree requirements under the "current" regulations.

Effective Term: FALL 2023

Implications for Other Programs: Standard across all programs.

Impact on Students Currently Enrolled: None

Authorization	*Date:*
Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	July 11, 2023

Form Version: September 2023

SUMMARY OF FACULTY OF SCIENCE MOTION #'S 25-27

Summary

SMCS CS	Course Deletion	to delete CS 4840 Prototype Systems Development
SMCS CS	Calendar Entry Change	to remove reference to CS 4840
SMCS CS	Prerequisite Addition/Change	update pre-req language for CS 4820

CALENDAR & CURRICULUM CHANGE   Motion #25

Revision is for a: **Course Deletion**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **School of Mathematical and Computational Sciences**

MOTION: To delete CS 4840 Prototype Systems Development as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
4840 PROTOTYPE SYSTEMS DEVELOPMENT This course is for student teams who wish to develop an early prototype of a product which they hope to pitch to an external start-up accelerator program post-graduation. Student teams may be inter-disciplinary, but students must register for this course (or its equivalent) within their home school/department. Entry into the course is dependent upon a pitch for the product being judged as economically viable by a team of project mentors. Pitches are made at the conclusion of CS 3840. PREREQUISITE: CS 3840 and permission of the instructor One lecture hour per week plus significant project time. Semester hours of credit: 6	~~4840 PROTOTYPE SYSTEMS DEVELOPMENT This course is for student teams who wish to develop an early prototype of a product which they hope to pitch to an external start-up accelerator program post-graduation. Student teams may be inter-disciplinary, but students must register for this course (or its equivalent) within their home school/department. Entry into the course is dependent upon a pitch for the product being judged as economically viable by a team of project mentors. Pitches are made at the conclusion of CS 3840. PREREQUISITE: CS 3840 and permission of the instructor One lecture hour per week plus significant project time. Semester hours of credit: 6~~

Rationale for Change: We have never offered the course and it is not part of our current programming.

Effective Term: FALL 2023   **Implications for Other Programs:** None

Impact on Students Currently Enrolled: Students will not have this option to complete their degree, though no students currently pursue this option

Authorization	*Date:*
Departmental Approval: Andrew Godbout	May 10, 2023
Faculty/School Approval: Science Council	May 17, 2023
Faculty Dean's Approval: Nola Etkin	May 17, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #26

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **School of Mathematical and Computational Sciences**

MOTION: To change the Requirements for a Major in Computer Science as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
REQUIREMENTS FOR A MAJOR IN COMPUTER SCIENCE The Major in Computer Science requires a total of 120 semester hours of credit, as described below: (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)	**REQUIREMENTS FOR A MAJOR IN COMPUTER SCIENCE** The Major in Computer Science requires a total of 120 semester hours of credit, as described below: (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)

Reproduction of Current Calendar Entry		Proposed revision with changes underlined and deletions indicated clearly	
Credits		Credits	
The Common Core	23	The Common Core	23
CS 2520 Computer Organization and Architecture	3	CS 2520 Computer Organization and Architecture	3
CS 2910 Computer Science III	3	CS 2910 Computer Science III	3
CS 2620 Comparative Programming Languages	3	CS 2620 Comparative Programming Languages	3
CS 2920 Data Structures and Algorithms	3	CS 2920 Data Structures and Algorithms	3
CS 2820 Programming Practices	3	CS 2820 Programming Practices	3
MATH 2420 Combinatorics I	3	MATH 2420 Combinatorics I	3
MCS 3320 Theory of Computing	3	MCS 3320 Theory of Computing	3
CS 3420 Computer Communications	3	CS 3420 Computer Communications	3
CS 3520 Operating Systems	3	CS 3520 Operating Systems	3
CS 3610 Analysis and Design of Algorithms	3	CS 3610 Analysis and Design of Algorithms	3
CS 3620 Software Design	3	CS 3620 Software Design	3
CS 3710 Database Systems	3	CS 3710 Database Systems	3
CS 4810 Software Engineering	3	CS 4810 Software Engineering	3
One of CS 4820 Software Systems Development Project	3	~~One of~~ CS 4820 Software Systems Development Project	3
OR CS 4840 Prototype Systems Development	6	~~OR CS 4840 Prototype Systems Development~~	~~6~~
One elective in Mathematical and Computational Sciences (at the 2000 level or higher)	3	One elective in Mathematical and Computational Sciences (at the 2000 level or higher)	3
MCS 3050 Tutoring in Mathematical and Computational Sciences	1	MCS 3050 Tutoring in Mathematical and Computational Sciences	1
MCS 4210 Professional Communication and Practice	3	MCS 4210 Professional Communication and Practice	3
Additional general electives…if CS 4820 taken	48	Additional general electives…~~if CS 4820 taken~~	48
OR if CS 4840 taken	45	~~OR if CS 4840 taken 45~~	
Total Semester Hours of Credit	120	Total Semester Hours of Credit	120

Rationale for Change: Improve clarity of program degree, remove outdated course

CALENDAR & CURRICULUM CHANGE   Motion #26

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: Students will continue to take CS 4820

Authorization	*Date:*
Departmental Approval: Andrew Godbout	May 10, 2023
Faculty/School Approval: Science Council	May 17, 2023
Faculty Dean's Approval: Nola Etkin	May 17, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #27

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **School of Mathematical and Computational Sciences**

MOTION: To revise the prerequisite for CS 4820 Software Systems Development Project as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
4820 SOFTWARE SYSTEMS DEVELOPMENT PROJECT In this course, students work in groups to complete and present a significant software project based on a project plan developed in CS 4810. PREREQUISITE: CS 4810 (May be taken concurrently in exceptional circumstances). One lecture hour per week plus significant project development time	4820 SOFTWARE SYSTEMS DEVELOPMENT PROJECT In this course, students work in groups to complete and present a significant software project based on a project plan developed in CS 4810. PREREQUISITE: CS 4810 ~~(May be taken concurrently in exceptional circumstances).~~ One lecture hour per week plus significant project development time

Rationale for Change: Update clarity for students, CS 4810 is not offered concurrently thus this is not an option.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: Improved clarity for course planning.

Authorization   *Date:*

Departmental Approval: Andrew Godbout	May 10, 2023
Faculty/School Approval: Science Council	May 17, 2023
Faculty Dean's Approval: Nola Etkin	May 17, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023