*(For clarity, consider filling out this form on your computer before printing it.)*

|  |  |  |
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| **Nominee** | **Name** |  |
| **Department** |  |
| **Telephone** |  |
| **Email** |  |

**Sponsors**

|  |  |  |
| --- | --- | --- |
| **Name** |  | *(please check one of the following)*StudentAlumnusFacultyAdmin. / Staff |
| **Department** |  |
| **Telephone** |  |
| **Email** |  |
| **Name** |  | *(please check one of the following)*StudentAlumnusFacultyAdmin. / Staff |
| **Department** |  |
| **Telephone** |  |
| **Email** |  |
| **Name** |  | *(please check one of the following)*StudentAlumnusFacultyAdmin. / Staff |
| **Department** |  |
| **Telephone** |  |
| **Email** |  |

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| **Nomination Procedure** |

1. Each nomination must be made collaboratively by three or more sponsors—students, full-time or sessional faculty or staff, and/or alumni—on this nomination form. No more than one faculty member or sessional instructor may be a sponsor for each nomination.
2. Each sponsor must submit with the nomination a confidential letter of support that addresses the criteria for the award.
3. All nominations are due **by noon** on **Tuesday, January 16, 2024. Supporting documents are due by Friday, February 16th, 2024** and should be forwarded to:**Chair, Hessian Merit Awards for Excellence in Teaching Committee**

c/o Faculty Association Office

Room 415, Duffy Science Centre