

## GRADUATE STUDIES ADVISORY COMMITTEE<sup>1</sup>

The mandate of the Graduate Studies Advisory Committee (GSAC) is to further the mission of UPEI in the pursuit of excellence in graduate studies, and to report to the UPEI yearly on Graduate Studies issues, trends, and initiatives. Activities of GSAC will complement and support those of the established faculty-level graduate committees and offices.

### Terms of Reference:

1. Providing guidance and context to Senate on regional, national, and international issues concerning graduate studies.
2. Developing, reviewing, and revising university-wide policies for graduate studies.
3. Reviewing and revising general graduate studies components of the academic calendar including academic regulations.
4. Supporting development of new graduate programming and ensuring the quality assurance review of existing graduate programming.
5. Coordinating UPEI Graduate Studies Research Days.
6. Setting the process for and adjudicating the Governor Generals Gold Medal for Graduate Studies
7. Establishing application procedures (and terms of reference) for both internal and external graduate scholarships and funding opportunities, and application adjudication as appropriate.
8. Developing strategies for graduate student recruitment and program growth.
9. Providing a liaison role between UPEI and the Canadian Association for Graduates Studies (CAGS) and other national and international associations.
10. Coordinating educational and professional development opportunities for graduate students and Postdoctoral Fellows.
11. Addressing and advising on issues related to Postdoctoral Fellows.
12. Creating and implementing policy on Graduate Faculty membership and supervisory role.
13. The committee will submit a summary report of activities to Senate annually.

### Composition:

Associate Vice President Research & Dean of Graduate Studies, (Chair)

Associate Dean, Graduate Studies and Research, Veterinary Medicine

Graduate Program Coordinators

President of the Graduate Student Association (GSA) Representative, of postdoctoral Fellows Associate Registrar

University Librarian or Designate

Administrative support: Administrative Assistant, Faculty of Graduate Studies (non-voting)

**Note: The Chair will identify an Equity, Diversity, and Inclusion champion for the committee.**

POSITION	INCUMBENT	EXPIRY DATE	APPOINTMENT
AVPR & Dean of Graduate Studies (Chair)	Marva Sweeney-Nixon	For term	ex officio
Associate Dean GSR, Veterinary Medicine	Chelsea Martin	For term	ex officio
Graduate Coordinator, Arts	Doreley Coll	For term	ex officio
Graduate Coordinator, Business	Tina Saksida	For term	ex officio
Graduate Coordinator, Education	Kathy Snow	For term	ex officio
Graduate Coordinator, Nursing	Gail Macartney	For term	ex officio
Graduate Coordinator, Science	Joel Ross	For term	ex officio
Graduate Coordinator, FSDE	Grant McSorley	For term	ex officio
President, Graduate Student Association	Paulina Hernandez	For term	ex officio
Representative, of Postdoctoral Fellows	Kate Kelly	June 30, 2024	
Associate Registrar	Darcy McCardle	For term	ex officio
University Librarian or Designate	Donald Moses	For term	ex officio
Administrative Support (non-voting)	Colleen Gallant		

<sup>1</sup>Approved by Senate October 27, 2017 and February 3, 2023.