Committee Report to Senate

Committee Name: Senate Steering and Nominating Committee

Committee Meeting Date: 4/3/2025

Attendance: Wendy Rodgers, Kim Mears, Shannon Fitzpatrick, Andrea Trowbridge, Pam Trainor, Pascal Robichaud, Willow Anderson & Kim Porter

Regrets: George Jiang

Senate Meeting Date: 3/14/2025

Items Discussed

- Senate agenda requests: Scholarly Integrity Committee Terms of Reference (TOR); Ad hoc Committee Policy on Academic Units; Scheduling Procedures; Draft Strategic Plan Framework
- The Senate SharePoint site is in an implementation phase. Historical information continues to be added, and administrative assistants of Committees will be identified and trained on how to use the new site. The VRE will continue to be accessible, however no new information will be added. The goal is to have all Senate Committees using the SharePoint site as the main document repository.

Decisions Made

- The March 6, 2025, Senate Steering and Nominating Committee Report was approved as presented.
- The Scholarly Integrity Committee TOR has been updated to "no more than two" however the Research Advisory Committee (RAC) hasn't met to review the regulation/policy issue. As a result, this item will be deferred to a future Senate meeting, following the review by RAC. Committee members raised concern on the potential conflict of interest if members on the Scholarly

Integrity Committee are the same members to serve on the Complaint Investigation Committee. This concern is to be communicated to RAC.

- An Ad hoc Committee to develop a policy on academic units will be brought to Senate, as no policy is currently in place and there have been requests to create new departments. A briefing note will be written to describe the situation.
- The Scheduling Procedures will be brought forward to Senate as an information item and as a follow-up to the Scheduling Policy that was recently approved by Senate.
- Senators will be consulted on the draft Strategic Plan Framework.
- The April 11, 2025 Senate Open and Closed Agendas were approved.
- A review of the Senate Policy on Processes and Procedures is required, specifically the agenda order.
- A future Senate agenda item will be an update on the Faculty of Medicine

Recommendations to Senate

- N/A