



Committee Report to Senate

Committee Name: Senate Steering and Nominating Committee

Committee Meeting Date: 3/6/2025

Attendance: Wendy Rodgers, Kim Mears, Shannon Fitzpatrick, Andrea Trowbridge, Pam Trainor, Pascal Robichaud, Willow Anderson & Kim Porter

Regrets: George Jiang

Senate Meeting Date: 3/14/2025

Items Discussed

- Senate agenda requests: Proposed Revision of New Course Proposal Form; Curricular Coherence Initiative for Student Success; New Bachelor of Arts in Indigenous Studies program; Scholarly Integrity Committee Terms of Reference; SharePoint Update and Senate Elections
- Discussion on the approval process when a new course is proposed. Communication and consultation with departments, including the library is required before faculties vote on the proposal.
- As proposed at the February Senate meeting, the VPAR has been removed from the Scholarly Integrity Committee Terms of Reference.
- The Senate SharePoint site is ready to be shared with Senators. A presentation will be given at the Senate meeting.
- A call for nominations was sent to faculty members for the annual election. Nominations have been received for all but the Faculty of Education representation. A second call for nominations will be circulated for this seat.
- An election is in progress to replace three faculty members on the Senate Committee on the Enhancement of Teaching.
- Senator and Board Member, Bill Waterman's term will be expiring on June 30, 2025. As a result, a call for nominations to Senators will be needed for a new Board member. This will be addressed at a future Senate meeting.

Report due to senate@upe.ca at least two weeks prior to Senate meeting

- At the January meeting, a question was asked if the President and Vice-Presidents would consider submitting written reports with their oral reports. The current practice is that the reports are completed up to the minute and if they were to be circulated in advance, they would be outdated due to the requirement of circulating material one week in advance of the meeting. The plan is to continue with the current practice while offering a bulleted report in advance of the meeting.

Decisions Made

- The February 6, 2025, Senate Steering and Nominating Committee Report was approved as presented.
- Placemat questions will be added to Question Period on the agenda going forward.
- The March 14, 2025 Senate Open and Closed Agendas were approved.

Recommendations to Senate

- N/A