



# Committee Report to Senate

**Committee Name:** Senate Steering and Nominating Committee

**Committee Meeting Date:** 2/18/2026

**Attendance:** Wendy Rodgers, Kim Mears, Andrea Trowbridge, Pascal Robichaud, Luciana Paredes, Erin Ried

**Regrets:** None

**Senate Meeting Date:** 2/27/2026

## Items Discussed

- The Committee discussed the briefing materials in support of the draft Academic Plan and noted that there isn't information about the consultation process and by which mechanism it was developed.
- The Committee noted the need for better guidelines for the drafting of Senate materials.
- It was noted that some names of some documents don't align with titles on the agenda. Naming conventions should be developed.
- It was noted that there will be a closed session at Senate to receive the recommendation of the Honorary Degrees Committee for the selection of prospective honorees.
- The Committee discussed the process to handle placemat questions. It agreed that the process will be as follows:
  - Secretariat to collect placemat and collate questions
  - Secretariat will distribute questions to academic leaders so that they provide a response
  - Secretariat will add questions and responses to the agenda of the next meeting of Senate and present them to SSNC on their way to Senate
- The Committee discussed the report on elections and provided guidance on its drafting and presentation.
- The Committee reviewed the recommendations of the Working Group on the composition of Senate. It was stressed that the aggressive timeline for this

recommendation was set by Senate and, therefore, they will proceed to Senate without being discussed twice.

- The Committee discussed the impact of late documentation and the need to enforce the deadline for the submission of documents to the Secretariat for Senate.

### **Decisions Taken**

- To recommend the agenda of Senate
- To require modifications to the documentation in support of the Academic Plan. If those modifications cannot be made in time for the February meeting of Senate, the item will be brought to the March meeting.
- That the deadline for the submission of documents to the Secretariat for Senate will be enforced and all items received late will be carried over to the next meeting of Senate.

### **Recommendations to Senate**

- Agenda of Senate
- Modifications to the Processes and Procedures of Senate to enact the recommendations of the Working Group on the composition of Senate.