



Dr. Wendy Rodgers, President  
University of Prince Edward Island

March 27, 2026

Dear President Rodgers,

This letter serves as a formal request for the provision of the information requested below. This information will help us to frame accurately the real, predictable and correct cost implications of some of our proposals, and will help to provide a base of contextual information from which we may accomplish a common understanding of the workplace we share. We therefore request:

1. Detailed, “line item” University Operating Budgets (revenues and expenditures), 2022-23 to current, for AVC<sup>1</sup>.
2. Detailed, “line item” University Operating Budgets (revenues and expenditures), 2022-23 to current, for UPEI Faculty of Medicine.
3. Detailed, “line item” University Operating Budgets, (revenues and expenditures), 2022-23 to current, for Main Campus.
4. Detailed, “line item” University Operating Budgets, (revenues and expenditures), 2022-23 to current, for AVC, Faculty of Medicine, and Main Campus combined.
5. Budget-to-actuals, 2022-23 to current, for AVC.
6. Budget-to-actuals, 2022-23 to current, for UPEI Faculty of Medicine.
7. Budget-to-actuals, 2022-23 to current, for Main Campus.
8. Budget-to-actuals, 2022-23 to current, for AVC, UPEI Faculty of Medicine, and Main Campus combined.
9. For each annual budget-to-actual report, the percentage of the “salaries” expenditures that were dispersed to UPEIFA members, and the corresponding amount in dollars (with market differentials and less market differentials) for each of those years. Exclude all individuals who are excluded from the bargaining unit.

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<sup>1</sup>2022-23 to current in this item and in items hereafter should be understood to mean the information should be provided for each budget year, not as a cumulative total.

10. Total amount expended on base salaries to each of the following groups, by School or Faculty or Library, 2022-23 to current: probationary and tenured Faculty; limited term contract Faculty; Librarians; Clinical Nursing Instructors (CNIs); and Sessional Instructors.
11. Total amount expended on market differentials, 2022-23 to current.
12. Amount of Tri-Council Funding awarded to principal investigators employed by UPEI, by School and Faculty (not individuals), 2022-23 to current. Provide according to first year of award and total amount of award over time.
13. Amount of external funding (excluding Tri-Council) awarded to principal investigators employed by UPEI, by School and Faculty (not individuals), 2022-23 to current. Provide according to first year of award and total amount of award over time.
14. Amount of research overhead taken in by the University pursuant to external research funding awarded to principal investigators employed by UPEI, 2022-23 to current.
15. Dollar amount of internal funding dispersed by ORS for scholarly activity, by School and Faculty, 2022-23 to current.
16. Percent of total PDTR allotment for Faculty and Librarians actually expended per academic year, 2022-23 to current.
17. Percent of total PDTR allotment for Sessional Instructors actually expended per academic year, 2022-23 to current.
18. Total number of Members in the Group Benefits Plan, as well as the number of those with family plans and the number of Members with individual plans for the last 36 months.
19. Copies of the Blue Cross Monthly Experience Reports for the Bargaining Unit (BU) Membership by line of benefit and month for the last 36 months.
20. Copies of the claims experience for Group Life, Long Term Disability and AD and D for the last 36 months.
21. Percent of total Health Spending Account amounts actually expended per academic year, 2022-23 to current.
22. Number of administrators at the level of Assistant or Associate Dean and above, 2022-23 to current.
23. Total number of individuals serving in administration as Directors, Coordinators, as Managers, and any others, who are excluded from the BU due to administrative positions, 2022-23 to current.
24. Total compensation provided to all administrators, at the level of Assistant or Associate Dean or above (combined, not by individual), and Directors, Coordinators, Managers and any others who are excluded from the BU due to administrative positions, 2022-23 to current. Please include salaries, stipends and other payments including additional retirement payments, expense allowances, and perks (cellular phones,

electronic devices such as laptops and iPads, home internet connections, wireless communication device service plans, and any and all similar things; plus all other perks).

25. Total compensation provided to all individuals designated as “Special Advisors”, 2022 to current. Please include salaries, stipends and other payments including additional retirement payments, expense allowances, and perks (cellular phones, electronic devices such as laptops and ipads, home internet connections, wireless communication device service plans, and any and all similar things; plus all other perks).
26. The evaluation procedures that are applied to those occupying positions at the level of Assistant or Associate Dean and above, including any templates or guidelines that are used to carry out these evaluations, and any discussion documents or policies concerning this practice.
27. Total number of administrators/administrative staff earning between \$100,000 and \$100,499 per year, 2022-23 to current.
28. Total number of administrators/administrative staff earning between \$150,000 and \$199,999 per year, 2022-23 to current.
29. Total number of administrators/administrative staff earning more than \$200,000 per year, 2022-23 to current.
30. Total amount expended by the University on professional fees, consulting fees, media relations fees and legal fees, and any other fees paid for professional services beyond those mentioned, 2022-23 to current, and broken down by category.
31. Total expenditures (unspecified) by or for the Office of the President, including renovation and other infrastructure costs; salaries, stipends and other payments including additional retirement payments, and all other expenditures for administrators employed by that office; food and entertainment costs; amounts paid to consultants, legal fees and other professional fees; and any other relevant expenditures; 2022-23 to current.
32. Total amount paid by the University in legal settlements, since 2022, by year.
33. Number of full-time equivalent students, 2022-23 to current.
34. Number of faculty on full time appointments, ie. probationary, tenured, full-time term contract and full-time permanent and term CNIs, 2022-23 to current, for AVC, Faculty of Medicine, and Main Campus, and the three units combined (Sessional Instructors, part-time or pro-rata positions, and Librarians; also exclude those who are not Members of BU1 or BU2 owing to administrative appointments).
35. Number of Sessional Instructors, part-time or pro-rata positions, and Librarians, by category, 2022-23 to current (exclude those who are not Members of BU1).
36. Number of course releases received by Members, 2022-23 to present.

37. Number of unused credits for graduate and undergraduate supervision and directed studies accumulated by UPEIFA members pursuant to article H1.4.2(d), expressed in total accumulated contact hours and broken out by Faculty or School.
38. Number of overload courses taught by Members, 2022-23 to present.
39. Numbers of courses taught by permanent full-time Members; the number of courses taught by limited term Members; the number of courses taught by Sessional Instructors; and the number of courses taught by CNIs, 2022-23 to current (exclude Librarians), for AVC, Faculty of Medicine, and Main Campus, and the three units combined.
40. Number of applications for recurring contracts from Sessional Instructors, 2022 to current.
41. Number of recurring contracts held by Sessional Instructors, 2022 to current.
42. Number of applications for overtime paid made by CNIs, 2022 to current, and cumulative amount.
43. Amount paid in overtime to CNIs, 2022 to current, and cumulative amount.
44. Procedure documents for applications for overtime pay by CNIs.
45. Number of applications for overtime paid made by Members in BU2, 2022 to current, and cumulative amount.
46. Amount paid in overtime to Members in BU2, 2022 to current, and cumulative amount.
47. Procedure documents for applications for overtime pay by Members in BU2.
48. The number of sabbatical applications that have been deferred, 2022-23 to current.
49. Any information that the Board of Governors feels would usefully augment the Association's understanding of the current state of the University and the welfare of our Membership.

Sincerely,



Dr. Margot Rejskind, Executive Director  
UPEI Faculty Association

cc. UPEIFA Executive Committee  
Dr. Jane Ngobia, UPEI VP People & Culture  
Geoff Tierney, UPEI Lead Negotiator